I. Action
   Approval of Minutes – December 4, 2017 - approved

   President

   VPFA
   A. Confirm what time to shut down Thursday – 6PM on 12/14
   B. Confirm when Jenzabar can be taken off line – Wed., 12/20 – early afternoon
   C. Message to Building Managers to check building before they leave on Wednesday for space heaters
   D. Buildings in 50°s at 8AM. Ask if the boilers could come on sooner in AM.

   IVPASA/P

   AVPA

   IAVPWMCF

   IAVPASAS

II. Discussion
   President
   A. Project Updates
      1. Guided Pathways – no updates; degree audit update – only new students entered and up to date in Jenzabar
      2. Productivity Funding Task Force – meeting scheduled for Thursday AM
      3. Community Service – still collecting for food drive
      Foundation (Dr. Jones, C. Tucker, D. Henry, C. Reyna)
   C. Weather and other closures
   D. Dates for AMTC move, HOT Unit move, and ribbon cutting

   VPFA
   A. HR Report
   B. Construction Update
      AMTC
      • Block work continues; should be complete before holiday
      • Steel is being erected
      • Electrician is delayed due to installation of underground conduits for the feeders to building
      • Requesting more gravel from county
JCI
- Lighting project is ongoing and should be completed in a couple of weeks
- Punch list will be completed prior to break

Tech
- Transformer is scheduled to be replaced on Dec. 15th; complete shutdown of the Tech building

McWilliams
- Blinds were installed, except garage door windows
- Roof vent to be installed this week

Heritage Plaza
- Planting is complete; except around corners where irrigation system is incomplete
- Additional mulch needed
- Sprinkler system is not complete due to broken wires underground; additional funding needed

IVPASA/P
A. Convocation – Krista Nelson – Asst. Prof. of Psychology at SAU Magnolia – Conflict Resolution
B. Personnel Updates – Admin Asst. – made offer
C. Spring Fling Location – East Campus
D. Faculty Evaluation Process Update – rubrics and plan under review and revision by Faculty Affairs Committee

AVPA

IAVPWFCE

AVPASAS

III. Grant Updates/Progress Reports
DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Tully-Dartez

DOL/NEG/ASP – Dr. Bullock
- On hold

ADHE FIT (Futures in Information Technology) – Dr. Yates

ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline – Dr. Tully-Dartez

ADHE – CCRPP (College and Career Readiness Pilot Program) – Dr. Bullock

IV. Announcements
President
A. see next page
B. Employee Holiday Potluck
   – Tuesday, December 12 – Library – 11A -1P

VPFA

IVPASA/P
A. SouthArk on Tour Dates
   o December 11, 5:30 p.m., Union Parish Library, Farmerville, LA
   o Others in February, 2018
B. Commencement, Thursday, December 14, 7 p.m. (Speaker: Rep. Sonia Barker)
C. Power/IT Outage: Friday, December 15

AVPA
Please review and send any additions/changes to Susan.

Upcoming Events:

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Location</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>December 12, 2017</td>
<td>Employee Holiday Potluck</td>
<td>Library</td>
<td>11:00 a.m. – 1:00 p.m.</td>
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<tr>
<td>December 14, 2017</td>
<td>Commencement</td>
<td>El Dorado Conference Center</td>
<td>7:00 p.m.</td>
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