

Cabinet Meeting – Monday, December 11, 2017
Administration Building Board Room – 3:00 p.m.
Minutes

<u>Present</u>	<u>Absent</u>	
<u>X</u>		President, Dr. Barbara Jones
	<u>X</u>	Vice President for Finance and Administration, Mr. Carey Tucker
<u>X</u>		Interim VP for Academic and Student Affairs/Provost, Dr. Jim Bullock
<u>X</u>		Associate Vice President for Administration, Dr. Tim Kirk
<u>X</u>		Interim Associate VP for Workforce and Career Education, Dr. Stephanie Tully-Dartez
<u>X</u>		Interim Associate VP for Arts, Sciences, and Academic Support, Dr. James

I. Action

Approval of Minutes – December 4, 2017 - approved

President

VPFA

- A. Confirm what time to shut down Thursday – 6PM on 12/14
- B. Confirm when Jenzabar can be taken off line – Wed., 12/20 – early afternoon
- C. Message to Building Managers to check building before they leave on Wednesday for space heaters
- D. Buildings in 50°s at 8AM. Ask if the boilers could come on sooner in AM.

IVPASA/P

AVPA

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IAVPASAS

II. Discussion

President

- A. Project Updates
 1. Guided Pathways – no updates; degree audit update – only new students entered and up to date in Jenzabar
 2. Productivity Funding Task Force – meeting scheduled for Thursday AM
 3. Community Service – still collecting for food drive
- B. Lead Class – Wed., Dec. 13, 2017, Admin Board Room – SouthArk Finance, Fund Raising, SouthArk Foundation (Dr. Jones, C. Tucker, D. Henry, C. Reyna)
- C. Weather and other closures
- D. Dates for AMTC move, HOT Unit move, and ribbon cutting

VPFA

- A. HR Report
- B. Construction Update

AMTC

- Block work continues; should be complete before holiday
- Steel is being erected
- Electrician is delayed due to installation of underground conduits for the feeders to building
- Requesting more gravel from county

JCI

- Lighting project is ongoing and should be completed in a couple of weeks
- Punch list will be completed prior to break

Tech

- Transformer is scheduled to be replaced on Dec. 15th; complete shutdown of the Tech building

McWilliams

- Blinds were installed, except garage door windows
- Roof vent to be installed this week

Heritage Plaza

- Planting is complete; except around corners where irrigation system is incomplete
- Additional mulch needed
- Sprinkler system is not complete due to broken wires underground; additional funding needed

IVPASA/P

- A. Convocation – Krista Nelson – Asst. Prof. of Psychology at SAU Magnolia – Conflict Resolution
- B. Personnel Updates – Admin Asst. – made offer
- C. Spring Fling Location – East Campus
- D. Faculty Evaluation Process Update – rubrics and plan under review and revision by Faculty Affairs Committee

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III. Grant Updates/Progress Reports

DOL/Apprenticeship (**Arkansas American Apprenticeship Initiative (AAPI) (Welding)**) – Dr. Tully-Dartez

DOL/NEG/ASP – Dr. Bullock

– On hold

ADHE FIT (**Futures in Information Technology**) – Dr. Yates

ADHE RAMP (**Regional Advanced Manufacturing Partnership: Building the Pipeline**) – Dr. Tully-Dartez

ADHE – CCRPP (**College and Career Readiness Pilot Program**) – Dr. Bullock

IV. Announcements

President

- A. see next page
- B. Employee Holiday Potluck
 - Tuesday, December 12 – Library – 11A -1P

VPFA

IVPASA/P

- A. SouthArk on Tour Dates
 - December 11, 5:30 p.m., Union Parish Library, Farmerville, LA
 - Others in February, 2018
- B. Commencement, Thursday, December 14, 7 p.m. (Speaker: Rep. Sonia Barker)
- C. Power/IT Outage: Friday, December 15

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Please review and send any additions/changes to Susan.

Upcoming Events:

SouthArk Upcoming Events			
Date	Description	Location	Time
December 12, 2017	Employee Holiday Potluck	Library	11:00 a.m. – 1:00 p.m.
December 14, 2017	Commencement	El Dorado Conference Center	7:00 p.m.