

Cabinet Meeting – April 25, 2019
Health Science Center Conference Room – 3:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		VP for Academic Affairs (VPAA/), Dr. Michael Murders
X		VP for Student Affairs (VPSA), Dr. Derek Moore
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates
X		Associate VP for Workforce & Advancement (AVPWA), Sherry Howard

I. Action

- A. Approval of Minutes – April 18, 2019 – **approved**

President

VPAA

- A. Faculty Awards – **selected**
 B. Concurrent Charges – Follow up
- **ADHE will not have rules for concurrent scholarships until January 2020**
 - **Tabled until next week**
 - **EHS concurrent courses on and off campus**
 - **HS student orientation for secondary technical and concurrent**

VPSA

- A. ACC Conference Proposal – **approved Alejandro Munoz’s proposal**

VPFA

AVPASAS

AVPA

AVPPCE

AVPWA

II. Discussion

President

- A. Legislative Updates
 B. Productivity Funding
 C. SouthArk Lead Class - (Dr. Jones and Dr. Tully-Dartez)
 D. Direct Reports – AIP – due May 10th President’s Annual Report
 E. Summer Vacations
 F. ERT Meeting
 G. May 21st Board Meeting – **complete and submit reports**

VPAA

- A. Fall Schedule – **almost complete – Cabinet to review immediately**
 B. Catalog – **still working on it**
 C. UALR MOUs – **in progress – 6 agreements**
 D. Discretionary Days for 12 month faculty – **suggestion of one more for 12 month for summer**
 E. CNA Regional Test Site – **prometric – pros/cons**

VPSA

A. Summer Enrollment

<u>Long</u>	<u>Summer I</u>	<u>Summer II</u>
254	115	114

B. Perkins Funding - ↑ \$14K for 19-20FY – Had more “concentrators”.

C. FYE Taskforce Update – meeting with Student Support and new Student Orientation July 1 and August 2

D. Athletic Advisory/Booster Club initial meeting April 25

VPFA

A. HR Updates

B. Facilities/Construction:

- 1905 Thomas Administration Building
 - Suggestion to concrete on west wall to sidewalk
 - Meeting with insurance adjuster next week on change orders
- McWilliams House Restoration – sheetrock done and painting now
- Heritage Plaza – repair in progress – moving piping out further – working with Glenn Mechanical
- Computer Tech Building – Architects to do “walk around” next Monday
- Business Office – new compressor installed
- AMTC Landscaping – relocation of bushes from Administration
- Library – windows to be installed next week

C. Auto Attendant Phone Tree - simplify – decrease to 5-6 options

AVPASA

AVPA

AVPPCE

A. Employee Survey

AVPWA

III. Grant Updates/Progress Reports

A. Grant Development

1. NSF – Dr. Tully-Dartez – received! \$242K
2. EMA – Dr. Yates
3. Harwood Grant (OSHA) – Sherry Howard – monitoring visit – all went well

B. **DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding)** – Dr. Tully-Dartez

C. **ADHE FIT (Futures in Information Technology)** – Dr. Yates – hiring instructor for fall

D. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez

E. **DOJ (Department of Justice) Consortium**– Dr. Moore – Project Coordinator hired.

F. **Verizon** - Dr. Yates – hiring instructor and assistant for summer activities

G. **Delta Regional Authority (DRA)** – Dr. Tully-Dartez

H. **Career Coach grant**

I. **ANCRC Grants** – McWilliams and Gym – presenting on May 8th

J. **Automotive/AR Motor Vehicle grant** – Ray Winiecki, Karsten Tidwell, Doyle Manis, and Dr. Jones – accepted check at the Governor’s reception from Arkansas Motor Vehicle Commission

- Blue and You grant is due July 15th. May consider First Responder

IV. Announcements

- Basketball tryouts, April 28, 1:00p (women) and 3:00p (men), EHS Gym

Please review. Send any edits/additions to Susan Jordan.

SouthArk Upcoming Events			
Date	Description	Location	Time
April 27, 2019	Arts in April: Student Film Showcase	Library Auditorium	6-9 p.m.
May 8, 2019	GLAMS	West Campus	
May 9, 2019	Employee Recognition Program	ECC	10:30 a.m.
May 10, 2019	Commencement	ECC	7:00 p.m.
May 18, 2019	Arts for the Arboretum (silent auction)	Arboretum	3-5 p.m.
May 21, 2019	Board of Trustees Meeting	East Campus, WFD	3:45 p.m.
May 22, 2019	Foundation Board Meeting	WHT Room 231	Noon