I. Action

A. Approval of Minutes – April 25, 2019 – approved

President

VPAA

A. APM 3.17 Change – Academic Assessment Manual – approved edits to manual; course code updates and other editorial changes. No substantive changes to any processes.

B. Concurrent Changes – previously tabled – expectation is it will be ready by Spring 2020, but not positive. It will only cover “endorsed” courses. Decided to leave at $50/ch, but may change when rules come out from ADHE.

VPFA

A. APM 2.49, Personal Identifying Information – approved

B. APM 5.04a, Travel Reimbursement – match federal grants – detailed food receipts and adding the rental vehicle as option. Require travel voucher within 30 days of travel. – Approved.

II. Discussion

President

A. Cabinet Retreat – July - TBD

B. Planning Council Retreat – June 25, Tuesday

C. Productivity Funding – changes going to AHECB in May

D. Direct Reports – AIP – reports due May 10th

E. Summer Vacations – dates to Susan

F. May 21st Board Meeting – complete and submit reports

G. Campus Conversations – Friday, May 3
   • West Campus 8:30A, Library Auditorium
   • East Campus 10:45A, WFD room 121
VPAA
A. Planning Council Items to Endorse – approved items for endorsement
B. Fall Schedule – in place – students being registered for fall
C. Graduation – on track
D. Prometric CNA Test Site – okay as long as it does not cost or does not interfere with academic classes

VPSA
A. Student Handbook Update – first week of May

VPFA
A. HR Updates
B. Facilities/Construction:
   • 1905 Thomas Administration Building – signed change order for stairs; selected paint; discussed built-ins
   • McWilliams House Restoration – priming ceilings; beginning to paint this week
   • Heritage Plaza – Roman Fountains person to call
   • Computer Tech Building – waiting for building specifications to come back from architects
   • Business Office – a leak in an office; moving employee to kitchen until repaired
   • Library – May 8th for window installation
C. Employee Recognition Ceremony – Thursday, May 9th

AVPASA

AVPA

AVPPCE

AVPWA
A. Pay It Forward – OTA faculty proposed a Pay It Forward fund to assist OTA students with payment of external exam. Cabinet would recommend it to be open to all SouthArk students required to take external exams.
B. Blue and You Grant – due in July; look at First Responder request
C. Walmart Grant – IT working on request for updating cameras in Conference Center
D. ACC Conference Board – replacement to be determined

III. Grant Updates/Progress Reports
A. Grant Development
   1. NSF – Dr. Tully-Dartez
   2. EMA – Dr. Yates
   3. Harwood Grant (OSHA) – Sherry Howard
B. DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Tully-Dartez
C. ADHE FIT (Futures in Information Technology) – Dr. Yates – hiring instructor for fall – posted
D. ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline – Dr. Tully-Dartez
E. DOJ (Department of Justice) Consortium – Dr. Moore – Project Coordinator hired.
F. Verizon – Dr. Yates
G. Delta Regional Authority (DRA) – Dr. Tully-Dartez – Equipment specs being sent to architect today.
H. Career Coach grant – waiting to hear about award
I. ANCRC Grants – McWilliams and Gym – submitted; present May 8th
J. Automotive/AR Motor Vehicle grant – awarded

IV. Announcements
- Between the Lines – May 2, 6P, Library Auditorium
- PN (Days) Pinning Ceremony – 6:30P, ECC Murphy Hall
- Basketball tryouts, April 28, 1:00P (women) and 3:00p (men), EHS Gym

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Location</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>May 2, 2019</td>
<td>Between the Lines</td>
<td>Library Auditorium</td>
<td>6:00 p.m.</td>
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<tr>
<td>May 3, 2019</td>
<td>Campus Conversations - West Campus</td>
<td>Library Auditorium</td>
<td>8:30 a.m.</td>
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<td></td>
<td>Campus Conversations – East Campus</td>
<td>WFD room 121</td>
<td>10:45 a.m.</td>
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<td>May 6, 2019</td>
<td>PN (Days) Pinning Ceremony</td>
<td>ECC, Murphy Hall</td>
<td>6:30 p.m.</td>
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<td>May 8, 2019</td>
<td>GLAMS</td>
<td>West Campus</td>
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<tr>
<td>May 9, 2019</td>
<td>Employee Recognition Program</td>
<td>ECC</td>
<td>10:30 a.m.</td>
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<tr>
<td>May 9, 2019</td>
<td>ACAP Graduation</td>
<td>Library Auditorium</td>
<td>6:00 p.m.</td>
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<td>May 10, 2019</td>
<td>Commencement</td>
<td>ECC</td>
<td>7:00 p.m.</td>
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<td>May 18, 2019</td>
<td>Arts for the Arboretum (silent auction)</td>
<td>Arboretum</td>
<td>3-5 p.m.</td>
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<td>May 21, 2019</td>
<td>Board of Trustees Meeting</td>
<td>East Campus, WFD</td>
<td>3:45 p.m.</td>
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<td>May 22, 2019</td>
<td>Foundation Board Meeting</td>
<td>WHT Room 231</td>
<td>Noon</td>
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