

Cabinet Meeting – May 16, 2019 - Minutes
Health Science Center Conference Room – 2:00 p.m.

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
	X	VP for Academic Affairs (VPAA/), Dr. Michael Murders
X		VP for Student Affairs (VPSA), Dr. Derek Moore
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates
X		Associate VP for Workforce & Advancement (AVPWA), Sherry Howard

I. Action

A. Approval of Minutes – May 2, 2019 – **approved** with minor edits

President

A. Lead Class IV Proposal on May 14

Approved SouthArk Lead 2018-2019 proposal to include:

1. Use of AHelp
2. Formation of Wellness Team as a Task Force working in coordination with HR committee
3. Submission of mini-grant to SouthArk Foundation (revised budget to be submitted at a later time)
4. Modified timeline for AHelp implementation

VPAA

VPSA

VPFA

AVPASAS

AVPA

AVPPCE

AVPWA

- A. Walmart Grant – ECC Safety and Security – 29 cameras; matching grant; up to \$5000 – **approved**
- B. AACC/NSF – Mentor Links for IT – **approved**
- C. SouthArk Foundation Mini-Grant/Entergy Grant – Lead Class Wellness Program
 - SouthArk Foundation mini-grant approved pending revised budget
 - Energy micro-grant is being revised – will consider next week

II. Discussion

President

- A. Cabinet Retreat – Tuesday, June 11, 8A-12P at Dr. Jones’
- B. Planning Council Retreat – Tuesday, June 25 – Whitfield, ECE (potluck)
- C. United Way Loaned Executive volunteer for 2019-2020 Campaign – Dr. Yates agreed to serve.
- D. Direct Reports – AIP – schedule time for review with Susan if you have not already done so
- E. Summer Vacations – submit dates to Susan
- F. May 21st Board Meeting

VPAA

VPSA

- A. Summer Enrollment – May 15 – on target
- B. AtD (Student Supports – Convocation) – onsite visit during convocation – Laurie Fladd
- C. Student Accommodations – use interact software speech to text
- D. Out of State Waiver

VPFA

- A. Performance Reviews
- B. HR Updates
- C. Facilities/Grounds:
 - Thomas 1905 Administration Building – stairs up on one side; waiting on insurance decision of gutters
 - McWilliams House Restoration – May 31st completion date anticipated
 - 1940 Gymnasium – ANCRC grant for \$691,000 received
 - Heritage Plaza - Glenn Mechanical supposed to start on repairs next week.
 - Culinary – renovations – CADM working on specifications for bid
 - CT – roof specifications

AVPASA

AVPA

AVPPCE

- A. Planning Council Items to Endorse approved with exception of V. and asked to edit vi3) and 4) to add Healthcare to titles
- B. Title III
 - Anticipate areas of emphasis for RFP
 - Learning Commons – Student Success Center/Star Zone
 - \$8500 to write proposal

AVPWA

III. Grant Updates/Progress Reports

- A. Grant Development
 - 1. Harwood Grant (OSHA) – Sherry Howard – DOL came by to observe – new grant out (RFP) in June
- B. **DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding)** – Dr. Tully-Dartez
- C. **ADHE FIT (Futures in Information Technology)** – Dr. Yates
- D. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline** – Dr. Tully-Dartez
- E. **DOJ (Department of Justice) Consortium**– Dr. Moore
- F. **Verizon** - Dr. Yates – receiving equipment/supplies for summer camp
- G. **Delta Regional Authority (DRA)** – Dr. Tully-Dartez – specification for renovation to go out to bid soon
- H. **Career Coach grant** – no update yet

IV. Announcements

SouthArk Upcoming Events			
Date	Description	Location	Time
May 18, 2019	Arts for the Arboretum (silent auction)	Arboretum	3-5 p.m.
May 21, 2019	Board of Trustees Meeting	East Campus, WFD	3:45 p.m.
May 22, 2019	Foundation Board Meeting	WHT Room 231	Noon