

Cabinet Meeting – Monday, July 16, 2018
Health Science Center Conference Room – 3:30 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Interim VP for Academic Affairs/Provost (IVPAA/P), Dr. Jim Bullock
X		VP for Student Affairs (VPSA), Dr. Derek Moore
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates
X		Associate VP for Workforce & Advancement (AVPWA), Sherry Howard

I. Action

- Approval of Minutes – July 3, 2018

President

VPFA

IVPAA/P

VPSA

AVPA

AVPPCE

AVPASAS

AVPWA

II. Discussion

President

- A. Organizational Charts
- B. Annual Evaluations – [send to Bill Fowler – past and present](#)
- C. Administration Building updates
- D. Project Updates
 1. Productivity Funding Task Force – [ADHE Survey](#)
 2. Community Service
- E. [ACC Leadership class/U-Lead Class – visit to campus on Wed., 7/25/18, 1-3 p.m.](#)

VPFA

- A. HR Update
 - [Financial Aid Specialist – approved](#)
 - [Admissions Assistant – approved](#)
- B. Construction Update
- C. Boomtown Bistro Update – [opens next week, Starbucks](#)
 - [10% discount on Starbucks](#)
 - [20% discount for other food with SouthArk ID](#)

- New Hours: 7AM-2PM Monday-Thursday; 7AM-12PM-Friday
- Grand Opening August 1st

- D. Closing on Block Property Thursday morning
- E. Administration Building Update
- F. Hiring Process

IVPAA/P

- A. Lanxess Update – Global Board of Directors meeting and tour – impressed with College partnership
- B. Academic Plan – final review – will send out to SACC-All
- C. Faculty Evaluation Plan
- D. Catalog – forwarded to Heath and Charley
- E. General Business Program Review – today Dr. Ron Berry visit
- F. OER project – no update
- G. Articulation Agreements
 - 1. 2+2 articulations
- H. Self-studies
 - 1. Business – onsite visit
 - 2. Phlebotomy – writing
- I. Guided Pathways – maps going to website
 - Convocation – 8/15-16
 - New Student Orientation
 - 8/8 9AM-12PM
 - 8/14 1PM-5PM

VPSA

- A. Student Services planning retreat (July 26)
- B. Jenzabar training sessions – CE Registration and Billing
- C. Marketing /Recruiting

AVPA

TEC 128 - 24 seat classroom; IND lab McGehee

AVPPCE

- A. Adjunct Travel – permanent PT/in budget? Case-by-case basis/approved if justified

AVPASAS

- A. Arts & Sciences Reorganization Proposal Director of Liberal Arts and Director of Science and Math

AVPWA

- A. Warren campus security – need to update MOU

III. Grant Updates/Progress Reports

- A. Grant Development
 - 1. Culinary Art
 - 2. NSF
 - 3. Verizon
 - 4. Other

DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Tully-Dartez

ADHE FIT (Futures in Information Technology) – Dr. Yates/Dr. Bullock

IV. Announcements

President

- Board of Trustees Retreat – Friday, July 20

VPFA

IVPAA/P

VPSA

AVPA

AVPPCE

AVPASAS

AVPWA