

**Cabinet Meeting – Monday, August 27, 2018**  
**Health Science Center Conference Room – 3:00 p.m.**  
 Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Interim VP for Academic Affairs/Provost (IVPAA/P), Dr. Jim Bullock
X		VP for Student Affairs (VPSA), Dr. Derek Moore
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates
X		Associate VP for Workforce & Advancement (AVPWA), Sherry Howard

**I. Action**

- Approval of Minutes – August 20, 2018 – [approved with minor edits](#)

President

IVPAA/P

- Verification of Nominating committee slate – [Cabinet approved by email vote.](#)

VPSA

VPFA

AVPWA

**II. Discussion**

President

- A. ACC Conference Attendees – [20 hotel rooms reserved. Supervisors to submit attendees for registration](#)
- B. HS on west campus plan – [sign out plan to be developed by Ray Winiecki](#)
- C. Productivity Funding action plans – [“Data Diving” meeting and discussions – Dr. Stephanie Tully-Dartez to set dates for different groups](#)
- D. Lecture Series update – [Thursday, October 11<sup>th</sup>, 25<sup>th</sup> Anniversary year of movie “Rudy”](#)
- E. HLC Assurance Argument Committee – [to be determined by November – old list of HLC Criterion committees to be reviewed](#)
- F. September Board Meeting (September 18<sup>th</sup>)

IVPAA/P

- A. Articulation Agreements
  1. [2+2 articulations & MOU signings – scheduling dates](#)
  2. [e-Versity visit on September 20 at TBD](#)
- B. Program Reviews and Accreditations
  1. [Phlebotomy – PAF for program director – submit in September](#)
  2. [Business – faculty response submitted to Dr. Yates](#)
  3. [Criminal Justice – 2018-2019](#)
- C. [Humanities grant request – approval of concept, but need more budget information](#)
- D. [Bell from old school grounds offered – Dr. Bullock to secure additional information, size, etc.](#)
- E. [MEMS for Advanced EMT – 5 enrolled](#)

### VPSA

- A. Fall Enrollment Update – 1470 headcount; SSCH 13,983 (102%)
- B. Upcoming registration debriefing
- C. Veterans lounge - TEC
- D. Student conduct probation letters – hand delivered by Safety Officer
- E. FYE taskforce established – invitation to serve sent out to FYE taskforce
- F. Upward Bound Parent/Student Orientation – last Saturday. >50 in attendance

### VPFA

- A. HR Update
- B. Facilities/Grounds
  - 1. Construction Update
    - a. Administration Building – extended mitigation completion to September 7<sup>th</sup>
    - b. McWilliams House – working on bid documents
    - c. Gym – will write an ANCRC grant in March; CADM to tour and make recommendations for renovations
    - d. Heritage Plaza – Roman Fountains reviewing documents
    - e. Other
      - Mail room conversion to start – will take about 2 weeks to complete
      - Conference center boilers – getting bids for cleaning
- C. Revenue projection for Fall Semester

### AVPWA

- A. External Funding form for Susan Harwood – OSHA grant – for Hazardous Communications – approved by Cabinet.
- B. ACC – Ellen Sullivan – colleges are supposed to make their own table decorations (Tuesday morning) – Trivia contest

## **III. Grant Updates/Progress Reports**

- A. Grant Development
  - 1. NSF – to be submitted in October
  - 2. Other
- B. **DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding)** – Dr. Tully-Dartez
- C. **ADHE FIT (Futures in Information Technology)** – Dr. Yates/Dr. Bullock – check received
- D. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline** – Dr. Tully-Dartez
- E. **Apprenticeship – statewide consortium – focused on Advanced Manufacturing – webinar to review requirements**

## **IV. Announcements**