

Cabinet Meeting – Tuesday, September 18, 2018
Health Science Center Conference Room – 3:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Interim VP for Academic Affairs/Provost (IVPAA/P), Dr. Jim Bullock
X		VP for Student Affairs (VPSA), Dr. Derek Moore
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates
X		Associate VP for Workforce & Advancement (AVPWA), Sherry Howard

I. Action

- Approval of Minutes – September 6, 2018 – approved with minor changes

President

IVPAA/P

VPSA

VPFA

AVPWA

II. Discussion

President

- A. Voluntary Framework of Accountability – Dr. Tully-Dartez
- B. Internal Customer Service Survey – Dr. Tully-Dartez
- C. SouthArk Lead Class IV
 1. Applications
 2. Curriculum and Schedule
 - Susan is checking with Carol regarding the availability of the TEC conference room
 - Determine administrators
 3. ACC Schedule
 4. HLC Assurance Argument dates
 5. Board Policy/Monitoring Report review (Board calendar)
 6. Board Policy No. 28 – forms; gather numbers/hours for employees and students
 7. Website issues
 8. Attendance at local events

IVPAA/P

- A. Articulation Agreements
 1. 2+2 articulations & MOU signings – La Tech in October; ASU in November
 2. e-Versity visit on September 20 at 1:00 p.m. at UA System (conference call)
- B. Program Reviews and Accreditations
 1. Phlebotomy – still writing – due October 1st
 2. Business – faculty response revision received
 3. Criminal Justice – first segment due October 15th

- C. Viability Updates – recruitment strategies – meeting to be set with affected program directors. Action plans due by end of October.
- D. Commencement Speaker – Scott Street, MSCA?

VPSA

- 1. BRT and Student Conduct
Dr. Jones and Dr. Moore to research procedures for student misconduct, students complaints, BRT and Title IX
- 2. Higher Education articles
- 3. NJCAA update pause
- 4. Campus maps – website (Heath) and wayfinding signs (Andrew)

VPFA

- A. HR Update
- B. Facilities/Grounds
 - 1. Construction Update
 - a. Administration Building – meeting with TKA on 9/25; Metro complete
 - b. McWilliams House – waiting on bid documents
 - c. Gym – no update
 - d. Heritage Plaza – waiting on Roman Fountains
 - e. Other
- C. Property Purchases – 437 Block going to Title company

AVPWA

- A. Outdoor Expo update/debrief – 23 cookers, 300 racks of ribs
- B. Industry visits and updates – El Dorado Chemical tour and visit last week; El Dorado Paper Bag this week
- C. Noncredit training updates
 - 1. Loading/Offloading – equipment list of cost in next 60 days
 - 2. CSTOP – full classes
 - 3. Fall prevention – will achieve Harwood goal numbers by September 30 - 538
 - 4. E & I and Mechanical – Will Rankin working on this project. Equipment due first of October.
- D. Small Business Awards October 24th – SouthArk
- E. Manufacturing Day – November 7th – 300 9th graders (150 I AM ; 150 in PM)
- F. Adult Education Open House - Thursday 11:30A-1:30P

III. Grant Updates/Progress Reports

- A. Grant Development
 - 1. NSF – Dr. Tully-Dartez
 - 2. NEH-EMA – Dr. Yates – Advisory committee met with Linda last week
 - 3. Harwood Grant (OSHA) – Sherry Howard – hazardous communications topic – should know soon
- B. DOL/**Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding)** – Dr. Tully-Dartez
- C. ADHE FIT (**Futures in Information Technology**) – Dr. Yates/Dr. Bullock – revision submitted to ADHE
- D. ADHE RAMP (**Regional Advanced Manufacturing Partnership: Building the Pipeline** – Dr. Tully-Dartez
- E. DOJ Consortium (Department of Justice) – Dr. Moore
- F. Verizon – Saturday program starts on September 22

IV. Announcements