

**Cabinet Meeting – Monday, November 19, 2018**  
**Health Science Center Conference Room – 3:00 p.m.**  
**Minutes**

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Interim VP for Academic Affairs/Provost (IVPAA/P), Dr. Jim Bullock
X		VP for Student Affairs (VPSA), Dr. Derek Moore
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates
X		Associate VP for Workforce & Advancement (AVPWA), Sherry Howard

**I. Action**

A. Approval of Minutes – November 12, 2018 – [approved](#)

President

IVPAA/P

VPSA

VPFA

AVPWA

AVPPCE

AVPASAS – NEH grant proposal – historical documentary script development grant - \$40,000 – [approved](#)

**II. Discussion**

President

A. Cabinet Leave Schedule for November/December

B. Productivity Funding Model Adjustments – [meeting on December 3<sup>rd</sup>](#)

C. VPAA – [Dr. Michael Murders](#) selected – announcements sent to SACC-All, students, and Trustees. [Press release to be submitted.](#)

D. Legislative Agenda – [workforce](#)

IVPAA/P

**Dr. Bullock, VPAA:**

- [Thanks received from DRA & Co-chair, Chris Caldwell, for tour of AMTC for Apprenticeship Week.](#)

**Dr. James Yates, AVPASA**

A. Articulation Agreements - Signing Updates

- ULM – rescheduled – [will mail signed documents](#)
- ATU – working on 2+2s and scheduling
- UALR – On Hold
- LaTech – being scheduled – [will mail signed documents](#)
- Eversity – working on 2+2s
- HSU – in process – [reminders sent](#)

B. [EMA](#) working on college Podcast proposal

### VPSA

- A. New pole banners – funding source? Dr. Moore will review any areas of salary savings
- B. Selling/exchanging used textbooks – Discussed Options: My Campus capabilities; Facebook groups
- C. Achieving the Dream next steps (Student Supports Institute)
  - Five colleges to be selected to participate in intensive coaching – proposed being developed
  - Non-cognitive student needs
  - Retention and engagement
- D. Work study
  - Increase the amount to minimum wage (\$8.25 to \$9.25)
  - Training and orientation for work-study students to be developed by Tim Johnson. He is also going to develop an evaluation tool for work study students.

### VPFA

- A. HR Update
- B. Retirement Systems – HR investigated TIAA and Valic, but decided to recommend staying with only TIAA
- C. Facilities/Grounds
  - 1. Construction Update
    - a. Administration Building – bid opening tomorrow, 11/20
    - b. McWilliams/Callahan House
      - bid opening tomorrow, 11/20
      - asbestos update – abatement of plaster necessary
  - 2. Heritage Plaza – soliciting bids to put the sand, concrete and pavers back in place in the plaza after the repairs
  - 3. Asbestos Removal – Reflections and two Block Street houses – estimated at \$27,000
- D. Other – Community use of food pantry – intent of project for students or employees

### AVPA

### AVPWA

- a. DRA – Revised budget for culinary kitchen to be signed and sent by November 30<sup>th</sup>

### **Grant Updates/Progress Reports**

- A. Grant Development
  - 1. NSF – Dr. Tully-Dartez – no update
  - 2. EMA – Dr. Yates
    - NEH Grant for Entertainment and Media Arts in development
  - 3. Harwood Grant (OSHA) – Sherry Howard – employees oriented
- B. DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Tully-Dartez – 2 apprentices at Systems
- C. ADHE FIT (Futures in Information Technology) – Dr. Yates/Dr. Bullock – March 2019: planning – first coding competition - “Show and Tech”
- D. ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline – Dr. Tully-Dartez – no update
- E. DOJ Consortium (Department of Justice) – updated budget information coming soon – Dr. Moore
- F. Verizon – November 10<sup>th</sup> – 40 girls attended – video conference with Verizon professionals
- G. Delta Regional Authority (DRA) – Dr. Tully-Dartez – revised budget being submitted
- H. League for Innovation (Public Health grant) – submitted proposal – Dr. Moore

#### IV. Announcements

- El Dorado School District approved Upward Bound “Adopt a Street” project

<b>SouthArk Upcoming Events</b>			
<b>Date</b>	<b>Description</b>	<b>Location</b>	<b>Time</b>
November 20, 2018	Student Forum	HSC, Lecture Hall	Noon
November 26, 2018	Real Estate/Facilities Committee Meeting	West Campus, TEC Conference Room	3:00 p.m.
November 27, 2018	Budget/Finance Committee Meeting	Est Campus, WFD Building, Conference Room 103	3:00 p.m.
November 27, 2018 (rescheduled from 20 <sup>th</sup> )	Board of Trustees Meeting	East Campus, WFD Building, Room 121	3:45 p.m.
November 28, 2018	Foundation Board Meeting	Whitfield Building, room 231	Noon
November 26, 2018	National Society of Leadership and Success (NSLS) Induction Ceremony	Library Auditorium	6:00 p.m.
December 4, 2018	OTA Pinning Ceremony	El Dorado Conference Center	4:30 p.m.
December 10, 2018	RN and Warren PN Evening Pinning Ceremony	El Dorado Conference Center	6:30 p.m.
December 7, 2018	Trustees Work Day	West Campus, El Dorado Conference Center	9 a.m.-12 p.m.
December 6, 2018	El Dorado Christmas Parade		7:00 p.m.
December 11, 2018	Employee Holiday Brunch/Potluck	Library	11:00 a.m. – 1:00 p.m.
December 13, 2018	Retirement Reception	Whitfield Atrium	2-3 p.m.
December 13, 2018	Commencement	El Dorado Conference Center	7:00 p.m.
December 18, 2018	Legislative Update	TBD	3:00 p.m.