

Cabinet Meeting – January 3, 2019
Health Science Center Conference Room – 3:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
	X	Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		VP for Academic Affairs (VPAA/), Dr. Michael Murders
X		VP for Student Affairs (VPSA), Dr. Derek Moore
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates
X		Associate VP for Workforce & Advancement (AVPWA), Sherry Howard

I. Action

A. Approval of Minutes – December 6, 2018 – **approved**

President

VPAA

VPSA

VPFA

AVPASAS

AVPA

AVPPCE

A. Campus Climate Survey – Dr. Tully-Dartez presented options. Cabinet decided on Noel-Levitz survey.

AVPWA

A. Employee Annual Giving Campaign – Building managers will assist in identifying Annual Giving team leaders for each building.

II. Discussion

President

- A. HLC – 4-year Assurance Argument Committee – reviewed and discussed suggested chairs
- B. Union County U-Lead Nominee
- C. SouthArk Lead schedule – Strategic Planning, planning techniques, technology, and resources – Dr. Tully-Dartez and Dr. Kirk (moved to January 24, 8:30A-2:30P)
- D. Board Policy – Revised ENDS – Cabinet to review and provide feedback at next meeting
- E. Cabinet meeting date – change to Thursdays at 3:00 pm during Legislative Session
- F. Federal Government shutdown impact – no impact to CPI and Perkins; delays with DOJ and OSHA grants
- G. Legislator meetings – held with Rep. Baker and Senator Garner

VPAA

- A. Program Review: Criminal Justice
 - 20% complete
 - gathering data and other information now
 - 3 new advisory committee members

VPSA

- A. Enrollment update – 1186 head count; 11,199 ssch (89% of projection)
- B. Marketing (Spotify & HYFN) – new strategies
 - Spotify streaming radio; HYFN streaming TV
- C. Achieving the Dream update (Holist Student Supports) – submitted proposal for intensive coaching – 5 community colleges in AR to be selected
- D. Arkansas Student Loan Authority proposal – information provided
- E. FYE (First-Year Experience) Taskforce update – met during the fall term – identified potential programming. The Taskforce will submit goals and strategies to the Retention committee to be included within the overall retention plan.

VPFA

- A. HR Update
- B. Facilities/Grounds
 1. Construction Updates
 - a. Administration Building – construction manager to start soon – Gary Johnson
 - b. McWilliams/Callahan House – Abatement started today – to be done by 1/21
 2. Heritage Plaza – detailed report compiled – piping changes needed
 3. ECC digital sign working again

AVPASA – Dr. James Yates

Articulation Agreements - Signing Updates

- ATU – scheduling signing of MOU
- UALR – “hope to have something for us soon”
- Eversity – signed through email
- HSU – in process
- ULM – signed through email
- LaTech – sign through email

AVPA

- New PAF approval process through “My Campus” – Administration tab

AVPPCE

- B. Convocation – reviewed agenda
- C. Culinary Lab renovation/DRA grant update – considering former Cosmetology lab.

AVPWA

- A. Steelcase Grant – Active Learning Center
 - eligible for up to \$67,000 for furnishings
 - due February 1st
 - Library and Media Rooms or classrooms
 - 2 year grant

III. Grant Updates/Progress Reports

- A. Grant Development
 1. NSF – Dr. Tully-Dartez – NSF Liaison contacted college for more information
 2. EMA – Dr. Yates – submitted rough draft of proposal to NEH – facilitator indicated not a large enough “audience”
 3. Harwood Grant (OSHA) – Sherry Howard – waiting on approval of training materials – delayed because of Government shutdown
- B. **DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Tully-Dartez**

- C. **ADHE FIT (Futures in Information Technology)** – Dr. Yates – [submitted progress report and spend down report](#)
- D. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- E. **DOJ (Department of Justice) Consortium**– Dr. Moore – Staff attended orientation in VA; revised budget; CCRT meeting end of the month.
- F. **Verizon** - Dr. Yates – [cancelled October session; 40 girls at November session; December meeting – no members at this time](#)
- G. **Delta Regional Authority (DRA)** – Dr. Tully-Dartez
- H. **League for Innovation (Public Health grant)** – Dr. Moore – [no updates](#)

IV. Announcements

- Charlie Thomas Funds for Administration Building – [redirected previous donation](#)
- Cultural events – African American Heritage Week (February 11-16) *Concert on Feb.12 at 12:30 p.m. (Blanchard Music Group/Jonathan Blanchard)
- [MFG Day – March 12th - 392 9th graders from EHS](#)
- [EWB meeting – January 15th to request funds for MFG day; City Council – January 24th](#)

Please review. Send any edits/additions to Susan Jordan.

SouthArk Upcoming Events			
Date	Description	Location	Time
January 7, 2019	Spring Convocation	ECC	Begins with breakfast at 7:30 a.m.
January 8, 2019	Spring Convocation (faculty and professional staff)	Varies	8:00 a.m. -4:00 p.m.
January 15, 2019	Board of Trustees Meeting	East Campus	3:15 p.m.
February 11-16, 2019	African American Heritage Week		
February 12, 2019	Concert -Blanchard Music Group		12:30 p.m.