

Cabinet Meeting – January 24, 2019
Health Science Center Conference Room – 3:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		VP for Academic Affairs (VPAA/), Dr. Michael Murders
X		VP for Student Affairs (VPSA), Dr. Derek Moore
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates
X		Associate VP for Workforce & Advancement (AVPWA), Sherry Howard

I. Action

- A. Approval of Minutes – January 17, 2019 – **approved.**

President

VPAA

- A. Academic Calendar – will bring to Cabinet next week and final exam schedule

VPSA

VPFA

AVPASAS

AVPA

AVPPCE

- A. Final review of Noel-Levitz Employee Survey

AVPWA

II. Discussion

President

- A. Legislative updates – apprenticeship bill, concurrent/lottery scholarship
 B. Productivity Funding
 C. Campus Conversations:
- **EAST CAMPUS**
Thursday, January 31, 2019
 10:45-11:45 a.m.
 Center for Workforce Development, Room 121
 - **WEST CAMPUS**
Friday, February 1, 2019
 8:30-9:30 a.m.
 Library Auditorium
- D. Information:
- Facilities utilization
 TEC – received
 ECC (Student Services) – received

WHT – received
HSC
Library

VPAA

- A. Alertus – usage by students and employees – remember to include in new employee orientation, new student orientation and remind everyone at convocation

VPSA

- A. Enrollment updates – headcount 1360; 12,920 ssch – marketing mini-semesters
B. Registration recap meetings – what works
C. Advising pilot (w/faculty) – dates/topics/training being developed
D. AtD Holistic Student Supports status – no update
E. Arkansas Works reporting requirements – monthly for part-time; each semester for FT
F. Health-related services on campus –investigating if there is a need
G. Student Bistro Bucks – remaining \$ on accounts – use for benevolent fund – **approved**.

VPFA

- A. HR Updates
B. Facilities/Construction:
 - Administration Building – construction meeting on Tuesday
 - McWilliams House – asbestos abatement done; Monday construction meeting
 - Heritage Plaza – putting back together
 - Gym – walk through with Blake Dunn – hope to prepare an ANCRC grant proposal
 - Leaks – in TEC building
- C. Budget Update – David meeting with budget managers; budget timelines to be sent out.
D. Travel – reminder to plan for year and not over spend in advance

AVPASA – Dr. James Yates

Articulation Agreements - Signing Updates

- ATU – MOU signing is scheduled for Feb. 5, 2019, 10AM
- UALR – “hope to have something for us soon”
- HSU – in process

Criminal Justice Program Review – gathering data

AVPA

AVPPCE

AVPWA

- A. Foundation Disbursement Form
B. Blue and You – mini-grant due March 15 – regular grand due July 15

III. Grant Updates/Progress Reports

- A. Grant Development
1. NSF – Dr. Tully-Dartez
 2. EMA – Dr. Yates – no update
 3. Harwood Grant (OSHA) – Sherry Howard
- B. **DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding)** – Dr. Tully-Dartez – may be able to add CDL apprenticeship
- C. **ADHE FIT (Futures in Information Technology)** – Dr. Yates – Flyer/Show & Tech Competition, March 9th
- D. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline** – Dr. Tully-Dartez

- E. **DOJ (Department of Justice) Consortium**– Dr. Moore – upcoming meetings (TA for Finance, Coordinated Community Response Team, & Mandated training - San Diego) – [waiting on fund approval](#)
- F. **Verizon** - Dr. Yates – [conference call](#); [seeking admin help institute in March](#)
- G. **Delta Regional Authority (DRA)** – Dr. Tully-Dartez – [gathering quotes for renovation](#)
- H. **League for Innovation (Public Health grant)** – Dr. Moore

IV. Announcements

- Auditors on campus
- Received funding (AR Dept. of Career Ed.) for Career Exploration Camps
- Philip Shackelford elected Secretary (a member of the Board of Directors) for ARKLink

Please review. Send any edits/additions to Susan Jordan.

SouthArk Upcoming Events			
Date	Description	Location	Time
January 31, 2019	Campus Conversations	East Campus, WFD	10:45 a.m.
February 1, 2019	Campus Conversations	West Campus, Library Auditorium	8:30 a.m.
February 11-16, 2019	African American Heritage Week		
February 12, 2019	Concert -Blanchard Music Group		12:30 p.m.
March 9, 2019	Literary Festival		
March 12, 2019 (tentatively)	Manufacturing Day		
March 19, 2019	Board of Trustees Meeting	East Campus, WFD	3:45 p.m.
March 22, 2019	Spring Break College Closed		
March 27, 2019	Foundation Board Meeting	WHT Room 231	Noon
April 23, 2019	AR Department of labor Safety Conference	East Campus, WFD	7:30 a.m.-2:30 p.m.
May 8, 2019	GLAMS		
May 9, 2019	Employee Recognition Brunch	ECC	10 a.m. -1p.m.
May 10, 2019	Commencement	ECC	7:00 p.m.
May 21, 2019	Board of Trustees Meeting	East Campus, WFD	3:45 p.m.
May 22, 2019	Foundation Board Meeting	WHT Room 231	Noon