

Cabinet Meeting – February 7, 2019
Health Science Center Conference Room – 3:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		VP for Academic Affairs (VPAA/), Dr. Michael Murders
X		VP for Student Affairs (VPSA), Dr. Derek Moore
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates
X		Associate VP for Workforce & Advancement (AVPWA), Sherry Howard

I. Action

A. Approval of Minutes – January 31, 2019 – **approved**

President

VPAA

VPSA

VPFA

AVPASAS

AVPA

AVPPCE

AVPWA

A. OTA Mini-Grant application – Cabinet had questions. Sherry Howard will investigate and bring back answers on 2/14/2019.

II. Discussion

President

A. Legislative updates

- CPI
- Concurrent
- Secondary Technical Center
- Funding
- Free Speech Zones

B. Productivity Funding

C. Information:

- Facilities utilization

D. Student Housing

E. Board of Trustees Committee meetings – moved to Tuesday, Feb. 26th

F. Sick leave and workload

G. Board of Trustees Orientation

H. Board of Trustees Agenda

VPAA

- A. Computer needs to support increase in ARNEC program

VPSA

- A. Faculty advising pilot – Feb 21st – 7 to 8 faculty participating
- B. Registration simulation – Feb. 25th – 2-4PM – two hour session – TEC 128
- C. Food insecurity intervention – Bistro Bucks carry-over – “Shining Stars” cards - **approved**
- D. High School Administrators spring meeting (format?) – March 6 at 10A

VPFA

- A. HR Updates
- B. Facilities/Construction: (see Announcements)
 - Administration Building – 2/3 of 3rd floor plastered
 - McWilliams House – HVAC going in
 - Heritage Plaza – working on total costs for repairs
 - Gym – ANCRC grant to be submitted in March
- C. Budget Update – due pm Friday Feb. 8
- D. Travel – need hotel bill as soon as you return (within two weeks)

AVPASA – Dr. James Yates

Articulation Agreements - Signing Updates

- ATU – MOU signed on Feb. 5, 2019
- UALR – “hope to have something for us soon”
- HSU – in process

AVPA

AVPPCE

AVPWA

- A. Team Captains for Employee Giving Campaign
- B. East Campus Parking Lot Sink Hole
- C. Delek Contractor Onboarding

III. Grant Updates/Progress Reports

- A. Grant Development
 1. NSF – Dr. Tully-Dartez
 2. EMA – Dr. Yates
 3. Harwood Grant (OSHA) – Sherry Howard
- B. **DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding)** – Dr. Tully-Dartez
- C. **ADHE FIT (Futures in Information Technology)** – Dr. Yates
- D. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline** – Dr. Tully-Dartez
- E. **DOJ (Department of Justice) Consortium**– Dr. Moore – budget approved
- F. **Verizon** – Dr. Yates – 40 girls attended Jan. session. Instructors going to AZ for training.
- G. **Delta Regional Authority (DRA)** – Dr. Tully-Dartez – revised budget being developed for Culinary lab renovations.
- H. **League for Innovation (Public Health grant)** – Dr. Moore

IV. Announcements

- New Admin II for Academic Affairs – Michele Hildreth
- African-American Family and Friends Day (Saturday, Feb. 16, beginning at 8:30am)

Please review. Send any edits/additions to Susan Jordan.

SouthArk Upcoming Events			
Date	Description	Location	Time
February 12, 2019	Concert -Blanchard Music Group		12:30 p.m.
February 19, 2019	New Employee Orientation		8:30 a.m.-5 p.m.
March 9, 2019	Literary Festival		
March 12, 2019 (tentatively)	Manufacturing Day		
March 12, 2019	Spring Fling	Gym	
March 14, 2019	Weldathon	East Campus	
March 19, 2019	Board of Trustees Meeting	East Campus, WFD	3:45 p.m.
March 18-22, 2019	Spring Break for Students		
March 22, 2019	Spring Break College Closed		
March 27, 2019	Foundation Board Meeting	WHT Room 231	Noon
April 1-2, 2019	SouthArk Library Arts & Crafts Expo	SouthArk Library	9 a.m.-4 p.m.
TBD	<i>Between the Lines</i>		
April 18, 2019	Student Recognition Ceremony	ECC Murphy Hall	
April 22, 2019	NSLS Induction		
May 8, 2019	GLAMS		
May 9, 2019	Employee Recognition Brunch	ECC	10 a.m. -1p.m.
May 10, 2019	Commencement	ECC	7:00 p.m.
May 21, 2019	Board of Trustees Meeting	East Campus, WFD	3:45 p.m.
May 22, 2019	Foundation Board Meeting	WHT Room 231	Noon