

Cabinet Meeting – February 14, 2019
Health Science Center Conference Room – 3:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		VP for Academic Affairs (VPAA/), Dr. Michael Murders
X		VP for Student Affairs (VPSA), Dr. Derek Moore
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates
X		Associate VP for Workforce & Advancement (AVPWA), Sherry Howard

I. Action

A. Approval of Minutes – February 7, 2019 – **approved.**

President

VPAA

A. Nominating Committee **Nominations**

- Reviewed nominations
- Discussion
- Asked Dr. Murders to discuss some nominees with chair

VPSA

VPFA

A. Course Fees – **approved.** No tuition or mandatory fee changes recommended.

AVPASAS

AVPA

AVPPCE

AVPWA

II. Discussion

President

A. Legislative updates

- CPI
- Concurrent
- Secondary Technical Center
- Funding
- Free Speech Zones
- Other

B. Productivity Funding

C. Information:

- Facilities utilization – building updates – **reassignment of available space**

D. Board of Trustees

A. Committee meetings

Moved to **February 26** – TEC Conference room

- Personnel/Planning Committee **8:30-9:30A**
- Policy Governance Committee **9:30-10:30A**
- Budget/Finance Committee **3:00-4:00P**
- Real Estate/Facilities Committee **4:00-5:00P**

B. New Trustee orientation – February 27, 2:00-5:00P

VPAA

VPSA

- A. Holistic Student Supports – part of AFD project; working on intake needs assessment. Approved June 2019- July2020 – one day coaching
- B. Arkansas Student Loan Authority – website up for students and Financial literacy
- C. Student housing – working on template of comparisons of financing options
- D. Marketing & Public Relations (ACC state-wide marketing project) – will utilize EMA interns
- E. Registration simulation (part 1) – focus on admitted and current students
- F. HS Administrators spring meeting – HSC Building – 3/6/19 at 10A
- G. Jenzabar training on admissions and recruiting tools for SS – 3rd week of April

VPFA

- A. HR Updates
- B. Facilities/Construction: (see Announcements)
 - Administration Building – meetings with architect and contractor on Wed.
 - McWilliams House – change order for HVAC
 - Heritage Plaza - \$12,000 spent; about \$30,000 to correct
 - Gym – working on ANCRC grant
- C. Raffles and Bingo
- D. Budget Update
 - VPAA Budget Review - Wed., March 6, 2:00-5:30 p.m. (President's Suite, Dr. Tully-Dartez's office)
 - Other Division Budget Review – Fri., March 8, 8:00-10:30 a.m. (President's Suite, Dr. Tully-Dartez's office)

Cabinet, Ann Southall, and David Henry attend. Do the deans need to attend?

AVPASA

AVPA

AVPPCE

- Noel-Levitz Survey email about to be sent out February 14-February 28
3-4 weeks to process

AVPWA – received notification about receiving \$2500 from Simmons for CPT for Culinary Cook training

III. Grant Updates/Progress Reports

- A. Grant Development
 - 1. NSF – Dr. Tully-Dartez – should know by July
 - 2. EMA – Dr. Yates
 - 3. Harwood Grant (OSHA) – Sherry Howard
- B. **DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding)** – Dr. Tully-Dartez
- C. **ADHE FIT (Futures in Information Technology)** – Dr. Yates
- D. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline** – Dr. Tully-Dartez

- E. **DOJ (Department of Justice) Consortium**– Dr. Moore – forming hiring committee for Project Coordinator
- F. **Verizon** - Dr. Yates
- G. **Delta Regional Authority (DRA)** – Dr. Tully-Dartez
- H. **League for Innovation (Public Health grant)** – Dr. Moore

IV. Announcements

- A. African-American Family and Friends Day (Saturday, February 16, 8:30am – 1:00pm, SouthArk Gym)

Please review. Send any edits/additions to Susan Jordan.

SouthArk Upcoming Events			
Date	Description	Location	Time
February 16, 2019	African-American Family & Friends Day	SouthArk Gym	8:30 a.m.-1 p.m.
February 19, 2019	New Employee Orientation		8:30 a.m.-5 p.m.
February 23, 2019	Upward Bound GospelFest XI	St. John Missionary Baptist Church	6:00 p.m.
March 9, 2019	Literary Festival	ECC	
March 9, 2019	SHOW & TECH 2019	Library Auditorium	8:30 a.m.
March 12, 2019 (tentatively)	Manufacturing Day		
March 12, 2019	Spring Fling	Gym	
March 14, 2019	Weldathon	East Campus	
March 19, 2019	Board of Trustees Meeting	East Campus, WFD	3:45 p.m.
March 18-22, 2019	Spring Break for Students		
March 22, 2019	Spring Break College Closed		
March 27, 2019	Foundation Board Meeting	WHT Room 231	Noon
April 1-2, 2019	SouthArk Library Arts & Crafts Expo	SouthArk Library	9 a.m.-4 p.m.
April 4, 2019	PTK Induction Ceremony	Library Auditorium	6:00 p.m.
TBD	<i>Between the Lines</i>		
April 18, 2019	Student Recognition Ceremony	ECC Murphy Hall	
April 22, 2019	NSLS Induction		
May 8, 2019	GLAMS		
May 9, 2019	Employee Recognition Brunch	ECC	10 a.m. -1p.m.
May 10, 2019	Commencement	ECC	7:00 p.m.
May 21, 2019	Board of Trustees Meeting	East Campus, WFD	3:45 p.m.
May 22, 2019	Foundation Board Meeting	WHT Room 231	Noon