

Cabinet Meeting – July 22, 2019
Health Science Center Conference Room – 1:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action

A. Approval of Minutes – June 27, 2019 **approved**.

President

VPAA

VPSS

A. **Gainful Employment** – Cabinet **approved** early implementation of GE rescission rule immediately

VPFA

AVPA

AVPIP/AS

II. Discussion

President

A. Debrief of East Campus evacuation

1. Adult Education cleared McGehee building, but asked all employees to go to designated location to check in (before lunch)
2. Moved Workforce CSTOP class to West Campus HSC Lecture Hall
3. No HS students, but asked Dr. Murders to make contact with HS for emergency transport. May need to add to MOU. Shelter-in place options discussed.

B. Communication of changes

C. Organizational changes – sent out to SACC-all

D. Administration building

- Mural/collage
- Timeline/Grand opening

E. HLC committees – make-up of teams; reminder that this is a process of review and improvement

F. HR Employee separation process

G. ACC CEO visit (7/30) – Lunch with Cabinet; tour both campuses

H. ACC Conference – 20 attendees

I. ADHE and DOE Director visit (8/15) – Lunch with Cabinet and tours

J. Chamber's New Teacher Breakfast (8/8) – 7:30 a.m. Dr. Murders and Dr. Jones to attend with new faculty. Dr. Murders to submit reservations for new faculty attending.

K. Bridge to College Algebra closing ceremony – Library – Thursday, 6:00 p.m. / 5:30 reception

- L. Board of Trustees Committee Meetings – August 20 – Finance and Planning committees?
 Finance Committee:
 - a. Budget for Plant Funds
 - b. Audit update
 Planning Committee
 - a. AHELP
- M. Board of Trustees Called Meeting to approve Presidential Search Consultant and Presidential Search Committee – July 29 at 8:30 a.m. WHT 231

VPAA

- A. ACC Conference
- B. Minority Recruitment and Retention Report
- C. Academic Support Scholarship – use for develop summer bridge program?
- D. Updates from CAO meeting at ACC
 - CPI funding formula questions
 - Gov's IT plan – to ↑ IT across CCs (ACC received grant)
 - Secondary Tech Center Tiers in development
- E. ASU Recruiter – Dr. Moore and Dr. Murders to work on procedures – will assign to WKFC or Whitfield building until University Center offices open up in September

VPSS

- A. Enrollment – Summer II-100% of SSCH – 259; Fall 87% of last July 30 – robo calls and advisor calls
- B. Athletics – catastrophic insurance; back to Boys and Girls Club for practice and some games for Nov.
- C. NSO –Tuesday in Library at 2 PM

VPFA

- A. HR Updates
- B. Facilities/Grounds:
 - Thomas 1905 Administration Building – gutters, soffits, flooring, elevator – substantial completion still August 22
 - McWilliams House – appliances installed
 - Heritage Plaza – Roman Fountain's consultant – install new fountain equipment
 - AMTC –power off on Friday
 - HSC – AC issues
 - ACAP – \$8200 for roof (including garage); 2 cameras installed
- C. Public Safety Officer
- D. Benefits update
- E. Printing accounting in classrooms
- F. Comp Time vs Overtime

AVPA

AVPIP/AS – 17 in Culinary Arts (post-secondary); 4 HS

III. Grant Updates/Progress Reports

- A. Grant Development
 - 1. Harwood Grant (OSHA)
- B. **ADHE FIT (Futures in Information Technology)** – Dr. Yates
- C. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- D. **DOJ (Department of Justice) Consortium**– Dr. Moore – working on 2nd draft of strategic plan
- E. **Verizon** - Dr. Yates

- F. **Delta Regional Authority (DRA)** – Dr. Tully-Dartez
- G. **Career Coach grant** – Dr. Moore
- H. **Mentor-Links Grant** – Dr. Murders
- I. **Career Pathways** – Dr. Moore
- J. **Upward Bound** – Dr. Moore

IV. Announcements

- a. HLC Assurance Committee Meeting – July 23 at 8:30 a.m.