

Cabinet Meeting – August 1, 2019
Health Science Center Conference Room – 3:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
	X	Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action

A. Approval of Minutes – July 22, 2019 – **approved with minor edits**

President

VPAA

VPSS

A. Student Clubs/Organizations Handbook – **approved (Note: Reviewed by SouthArk’s designated lawyer in Attorney General’s office. Suggested changes included in handbook.)**

VPFA

AVPA

AVPIP/AS

II. Discussion

President

A. ADHE and DOE Directors visit (TBD) – cancelled for 8/15; to be rescheduled

B. Chamber’s New Teacher Breakfast (8/8) – submitted to Chamber

C. Reminder: Remember to include specific HLC accreditation statement in college publications.

“South Arkansas Community College is accredited by the Higher Learning Commission (hlcommission.org), a regional accreditation agency recognized by the U.S. Department of Education.”

<https://www.hlcommission.org/Accreditation/hlc-logos-images.html>

VPAA

A. HLC Multi-Site Visit

- Tentatively November 12-13 or 13-14
- East Campus and MEMS
- Report Due by early October

B. Convocation Agenda – Draft agenda – VPs to submit breakout sessions by Monday

C. ACC Conference – Awardees submitted to ACC office

D. ACC Concurrent Challenge concerns – Questions gathered from CAOs - ACC to ask ADHE for clarification

VPSS

A. Fall enrollment update – headcount 1024 (104% compared to F18) at 8/1 – 114% SSCH

B. Athletics – touring Barton Junior High gym on Friday; getting insurance quotes; promotional timeline; getting student athletes registered

C. Divisional retreat outcomes/next steps – looked at student pipeline and where students drop out.

D. Student Activities

VPFA

A. HR Updates

B. Facilities/Grounds:

- Thomas 1905 Administration Building – Millwork installed; tin almost done; starting on flooring; molding being installed
- McWilliams House – hood installed
- Heritage Plaza – pavers reinstallation
- TEC – roof installation next week – moved Upward Bound back upstairs
- AMTC – electrical issues repaired
- CHEM lab renovation at Workforce building

AVPA

AVPIP/AS

III. Grant Updates/Progress Reports

A. Grant Development

1. Harwood Grant (OSHA)

B. **ADHE FIT (Futures in Information Technology)** – Dr. Yates

C. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez

D. **DOJ (Department of Justice) Consortium**– Dr. Moore –

E. **Verizon** - Dr. Yates

F. **Delta Regional Authority (DRA)** – Dr. Tully-Dartez

G. **Career Coach grant** – Dr. Moore

H. **Mentor-Links Grant** – Dr. Murders

I. **Career Pathways** – Dr. Moore

J. **Upward Bound** – Dr. Moore

K. **NSF** – David Carty/Ray Winiecki (and other college faculty) participating in training

IV. Announcements

- a. Achieving the Dream visit – holistic student supports (8/12)
- b. New Student Orientation (8/15)
- c. Student Clubs/Organizations Fair (8/20)
- d. **Tentative:**
 - “Meet the basketball team” (internal) September 17th ??
 - “Meet the basketball team” (external) mid October