

Cabinet Meeting – September 5, 2019
Health Science Center Conference Room – 3:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action

A. Approval of Minutes – August 15, 2019 - **Approved with minor edits**

President

A. South Ark Lead Class

- a. applications – reviewed – Alejandra Munoz, Mary Kate Sumner, Gary Hall, Kathy Modica, Andrew Fielder - **Approved**
- b. dates for Lead Classes – reviewed and revised

B. U-Lead : Ray Winiecki - **Approved**

VPAA

A. Nominating Committee – committee nominations - **Approved**

VPSS

AVPA

AVPIP/AS

II. Discussion

President

- A. Rural Workforce Development- Southern Region Summit – Dr. Murders and Dr. Tully-Dartez will attend
 - a. October 2-4, 2019 – Winthrop Rockefeller Institute and UACC-Morrilton
- B. Legislative Committee meeting at SouthArk/ECC – October 28th
 - a. Senator Garner – State Agencies, Children, Health, and Youth.
 - b. focus will be on veterans
- C. South Arkansas Small Business Awards Ceremony – October 23, 5:30-7:30P at ECC – Moriah Hicks is on the planning committee
- D. Entergy grant proposal update
- E. AIPs – **due date September 23rd** – appointments to review AIPs will be during regularly scheduled meetings
- F. Lecture Series – October 10th, 7:00pm – Spencer Stone
- G. Tentative Date for open houses November 7 (?) - (Thomas 1905 Administration Building & McWilliams House)
- H. Presidential Search Committee - Search Firm visit – September 9 & 10
- I. ACC Conference information

VPAA

- A. Nominating Committee charge - **discussion**
- B. Criminal Justice Program Review Update – 2nd week in October for site visit
- C. December Graduation change – 6:00 p.m., December 12

- D. Admin position supporting Health Science/Nursing – recommend remaining as an administrative Specialist II, but reporting to HSC Dean with assignment of programs

VPSS

- A. Enrollment update – headcount- 1469 (99%), SSCH- 13,699 (101%)
- B. Academic Program handbooks (student conduct-related) – recommend linking to current student handbook.
- C. Food Pantry – meetings – distribution dates to be established for twice a month; date for food drive to be announced.
- D. Athletics update – need storage for equipment
 - a. Meet Stars for September 18 at noon & October 8 at Barton, 5:30pm-6:30pm
- E. CAS Standards – functional area reviews – Advising and Counseling to begin first.
- F. MAD – Music Fest (student tickets) - discounts
- G. Fall meeting (with area high school administrators) – date to be determined

VPFA

- A. HR Updates
- B. Facilities/Grounds:
 - Thomas 1905 Administration Building – furniture to be installed on 9/9
 - 1940 Gymnasium – bids in October, contract in November, begin in December.
 - Computer Tech – roof still in progress
 - AMTC – Sod and irrigation completed
 - Heritage Plaza – simcard for fountain arrived, but to be installed soon
 - Welding Roof- estimation of \$60,000 – recommend getting specifications started
- C. Leave Request Form – need to complete new form
- D. Jenzabar RUG in October in Claremore, Oklahoma
- E. Parking in the U behind Conference Center is prohibited except in pull-in parking spaces. Maintenance will be painting curbs no parking areas.
- F. Kudos to Benefits for the retirement information sessions. Employees have expressed their appreciation.

AVPA

AVPIP/AS

- A. Productivity Funding
- B. Culinary Renovation
- C. Workforce/Community Ed Classes

III. Grant Updates/Progress Reports

- A. Grant Development
 - 1. Harwood Grant (OSHA)
 - a. No new news on Harwood, but should know by end of the September 2019.
- B. **ADHE FIT (Futures in Information Technology)** – Dr. Murders
- C. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- D. **DOJ (Department of Justice) Consortium**– Dr. Moore
- E. **Verizon** - Dr. Murders
- F. **Delta Regional Authority (DRA)** – Dr. Tully-Dartez
 - a. Construction began on Tuesday, September 3 for DRA Kitchen
- G. **Career Coach grant** – Dr. Moore
- H. **Mentor-Links Grant** – Dr. Murders
- I. **Career Pathways** – Dr. Moore
- J. **Upward Bound** – Dr. Moore
- K. **NSF Grant** – Dr. Murders

IV. Announcements

- A. Health Science Open House – October 22, 4:00 -6:00 p.m., HSC building
- B. Constitution Day – September 17, 11:00 a.m. -1:00 p.m., Whitfield Atrium

Please see the following table and send additions/edits to Mary Kate.

Please review the following, edit, add any additional upcoming events and send/return to Mary Kate.

SouthArk Upcoming Events Fall Semester 2019			
Date	Description	Location	Time
September 7	Outdoor Expo	ECC	9:00 a.m.-4 :00p.m.
September 17	Constitution Day	Whitfield Atrium	11:00 a.m. – 1:00 p.m.
September 17	Board of Trustees Meeting	East Campus, Center for Workforce Development	3:45 p.m.
September 25	Foundation Board Meeting	ECC	Noon
October 10	Lecture Series, Spencer Stone “Everyday Heroes”	El Dorado Conference Center	7:00 p.m.
October 15	NSLS Speaker	Library Auditorium	6:00-8:00 p.m.
October 16	Union County College Fair		8:30 a.m.-12 p.m.
October 22	Heath Science Open House	Health Science Building	4:00 – 6:00 p.m.
October 31	FallFest		
November 6	NSLS Speaker	Library Auditorium	6:00-9:00 p.m.
	PTK Induction Ceremony		
November 14	Fall Student Recognition Ceremony		6:00 p.m.
November 19	Board of Trustees Meeting	East Campus, Center for Workforce Development	3:45 p.m.
November 25	National Society of Leadership and Success (NSLS) Induction Ceremony	Library Auditorium	6:00 -7:00 p.m.
December 4	Foundation Board Meeting	ECC	Noon
December 9	PN & RN Pinning Ceremony	ECC	6:30 p.m.
December	El Dorado Christmas Parade	North West Avenue	7:00 p.m.
December 12	Commencement	El Dorado Conference Center	6:00 p.m.

