

Cabinet Meeting – September 16, 2019
Health Science Center Conference Room – 3:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action

A. Approval of Minutes – September 5, 2019 - **Approved**

President

VPAA

VPSS

A. Student-athlete handbook – reviewed by SouthArk’s attorney at AG’s Office; consistent with Student Handbook
 (Approved by Cabinet)

VPFA

AVPA

AVPIP/AS

II. Discussion

President

- A. CCSSE Report
- B. Board of Trustees Meeting, September 17th ; 2:45 p.m. Finance Committee
- C. ACC Workforce Committee
- D. Legislative Committee Meeting in El Dorado at 1:00 p.m. October 28, 2019
- E. AIPs – due date September 23rd – appointments to review will be regularly scheduled meetings
- F. Tentative Date for open houses November 7th or 14th - (Thomas 1905 Administration Building & McWilliams House)
- G. Scholarship Awareness Day
- H. Plant funds Budget
- I. SWREDA – Stars of the SW recognition application to be submitted by SWAPDD for consideration of SouthArk’s AMTC/DRA Project.

VPAA

- A. Criminal Justice Program Review Update -self study to be completed over next two weeks – site visit later in October.
- B. December Graduation Change Confirmation -6:00 p.m., Thursday, December 12th.
- C. Admin Assistant position supporting Health Science/Nursing – Admin II reporting to Dean in HSC – approved by Cabinet.
- D. APM Updates for committee structure updates -APM 1.10 – changes to go to committees for online vote in October.
- E. Program review schedule from ADHE - updating

VPSS

- A. Marketing – student focused commercial – in post production; new billboards; streaming radio & TV
- B. Recruiting (UAM college fair & upcoming Family STEM night-Smackover, November 12th)-Nate, Heath & Ambassadors attended
- C. Enrollment update / mini-mester marketing after 11th day – 1428 (97%); SSCH 1346 (97%)
- D. Jenzabar/degree audit (webinar) - early December
- E. Fall meeting (area high school administrators) November 4th – 2 – 3:30
- F. Student activities (temporarily in Tech bldg.) ping pong table & game boards
- G. Athletics update - NJCAA has a separate entity for E-sports
“meet the Stars” – 12:00 – 1:00 – Whitfield Atrium (12:30 – Remarks)
2 women players dropped because of no housing or transportation

VPFA

- A. HR Updates
- B. Facilities/Grounds:
 - Thomas 1905 Administration Building – Antiques & pictures returned today
 - 1940 Gymnasium – no update
 - Computer Tech – roof replacement still in process (“Working on scoping”)
 - Heritage Plaza – software program installation still to be scheduled
 - Environmental Controls – Johnson Controls to reprogram for software update
McWilliams House- electrician for rent-a-hood & painters
Culinary – work progressing on time
- C. Health Insurance Change – AHEC Board voted to move from Qual Choice to BCBS starting in January

AVPA_ - energizing Admin. Bldg. multi location

AVPIP/AS – HLC visit – November 10-11th

III. Grant Updates/Progress Reports

- A. Grant Development
 - 1. Harwood Grant (OSHA)
 - a. No new news on Harwood, but should know by end of the September 2019.
- B. **ADHE FIT (Futures in Information Technology)** – Dr. Murders
- C. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez – Linda Lephiew is now grant manager (PT)
- D. **DOJ (Department of Justice) Consortium**– Dr. Moore
- E. **Verizon** - Dr. Murders – talking about 3rd year
- F. **Delta Regional Authority (DRA)** – Dr. Tully-Dartez -quarterly due October 15th
- G. **Career Coach grant** – Dr. Moore
- H. **Mentor-Links Grant** – Dr. Murders -mentor has been assigned
- I. **Career Pathways** – Dr. Moore
- J. **Upward Bound** – Dr. Moore
- K. **NSF Grant** – Dr. Murders

IV. Announcements

- A. Constitution Day / Voter registration drive (9/17) 11:00a – 1:00p (Whitfield atrium)
- B. Meet the Stars (9/18) 12:00p – 1:00p (Whitfield atrium)

Please see the following table and send additions/edits to Kathy.

Please review the following, edit, add any additional upcoming events and send/return to Kathy.

SouthArk Upcoming Events Fall Semester 2019			
Date	Description	Location	Time
September 7	Outdoor Expo	ECC	9:00 a.m.-4 :00p.m.
September 17	Constitution Day/Voter Registration Drive	Whitfield Atrium	11:00 a.m. – 1:00 p.m.
September 17	Board of Trustees Meeting	East Campus, Center for Workforce Development	3:45 p.m.
September 18	Meet the Stars	Whitfield Atrium	12:00-1:00pm
September 25	Foundation Board Meeting	ECC	Noon
October 10	Lecture Series, Spencer Stone “Everyday Heroes”	El Dorado Conference Center	7:00 p.m.
October 15	NSLS Speaker	Library Auditorium	6:00-8:00 p.m.
October 16	Union County College Fair		8:30 a.m.-12 p.m.
October 22	Heath Science Open House	Health Science Building	4:00 – 6:00 p.m.
October 31	FallFest		
November 6	NSLS Speaker	Library Auditorium	6:00-9:00 p.m.
	PTK Induction Ceremony		
November 14	Fall Student Recognition Ceremony		6:00 p.m.
November 19	Board of Trustees Meeting	East Campus, Center for Workforce Development	3:45 p.m.
November 25	National Society of Leadership and Success (NSLS) Induction Ceremony	Library Auditorium	6:00 -7:00 p.m.
December 4	Foundation Board Meeting	ECC	Noon
December 9	PN & RN Pinning Ceremony	ECC	6:30 p.m.
December	El Dorado Christmas Parade	North West Avenue	7:00 p.m.
December 12	Commencement	El Dorado Conference Center	7:00 p.m.