Cabinet Meeting – September 16, 2019
Health Science Center Conference Room – 3:00 p.m.
Minutes

<table>
<thead>
<tr>
<th>Present</th>
<th>Absent</th>
<th>Cabinet Member Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
<td>President, Dr. Barbara Jones</td>
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<tr>
<td>X</td>
<td></td>
<td>VP for Academic Affairs (VPAA), Dr. Michael Murders</td>
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<tr>
<td>X</td>
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<td>VP for Student Services (VPSS), Dr. Derek Moore</td>
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<td>X</td>
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<td>Vice President for Finance &amp; Administration (VPFA), Mr. Carey Tucker</td>
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<tr>
<td>X</td>
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<td>Associate VP for Administration (AVPA), Dr. Tim Kirk</td>
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<tr>
<td>X</td>
<td></td>
<td>Associate VP for Institutional Planning &amp; Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez</td>
</tr>
</tbody>
</table>

I. Action

A. Approval of Minutes – September 5, 2019 - Approved

President

VPAA

VPSS

A. Student-athlete handbook – reviewed by SouthArk’s attorney at AG’s Office; consistent with Student Handbook (Approved by Cabinet)

VPFA

AVPA

AVPIP/AS

II. Discussion

President

A. CCSSE Report
B. Board of Trustees Meeting, September 17th; 2:45 p.m. Finance Committee
C. ACC Workforce Committee
D. Legislative Committee Meeting in El Dorado at 1:00 p.m. October 28, 2019
E. AIPs – due date September 23rd – appointments to review will be regularly scheduled meetings
F. Tentative Date for open houses November 7th or 14th - (Thomas 1905 Administration Building & McWilliams House)
G. Scholarship Awareness Day
H. Plant funds Budget
I. SWREDA – Stars of the SW recognition application to be submitted by SWAPDD for consideration of SouthArk’s AMTC/DRA Project.

VPAA

A. Criminal Justice Program Review Update -self study to be completed over next two weeks – site visit later in October.
B. December Graduation Change Confirmation -6:00 p.m., Thursday, December 12th.
C. Admin Assistant position supporting Health Science/Nursing – Admin II reporting to Dean in HSC – approved by Cabinet.
D. APM Updates for committee structure updates -APM 1.10 – changes to go to committees for online vote in October.
E. Program review schedule from ADHE - updating
VPSS
A. Marketing – student focused commercial – in post production; new billboards; streaming radio & TV
B. Recruiting (UAM college fair & upcoming Family STEM night - Smackover, November 12th) - Nate, Heath & Ambassadors attended
C. Enrollment update / mini-mester marketing after 11th day – 1428 (97%); SSCH 1346 (97%)
D. Jenzabar/degree audit (webinar) - early December
E. Fall meeting (area high school administrators) November 4th – 2 – 3:30
F. Student activities (temporarily in Tech bldg.) ping pong table & game boards
G. Athletics update - NJCAA has a separate entity for E-sports
   “meet the Stars” – 12:00 – 1:00 – Whitfield Atrium (12:30 – Remarks)
   2 women players dropped because of no housing or transportation

VPFA
A. HR Updates
B. Facilities/Grounds:
   • Thomas 1905 Administration Building – Antiques & pictures returned today
   • 1940 Gymnasium – no update
   • Computer Tech – roof replacement still in process (“Working on scoping”)
   • Heritage Plaza – software program installation still to be scheduled
   • Environmental Controls – Johnson Controls to reprogram for software update
   McWilliams House- electrician for rent-a-hood & painters
   Culinary – work progressing on time
C. Health Insurance Change – AHEC Board voted to move from Qual Choice to BCBS starting in January

AVPA, energizing Admin. Bldg. multi location
AVPIP/AS – HLC visit – November 10-11th

III. Grant Updates/Progress Reports
A. Grant Development
   1. Harwood Grant (OSHA)
      a. No new news on Harwood, but should know by end of the September 2019.
B. ADHE FIT (Futures in Information Technology) – Dr. Murders
C. ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline) – Dr. Tully-Dartez – Linda Lephiew is now grant manager (PT)
D. DOJ (Department of Justice) Consortium – Dr. Moore
E. Verizon – Dr. Murders – talking about 3rd year
F. Delta Regional Authority (DRA) – Dr. Tully-Dartez -quarterly due October 15th
G. Career Coach grant – Dr. Moore
H. Mentor-Links Grant – Dr. Murders -mentor has been assigned
I. Career Pathways – Dr. Moore
J. Upward Bound – Dr. Moore
K. NSF Grant – Dr. Murders

IV. Announcements
A. Constitution Day / Voter registration drive (9/17) 11:00a – 1:00p (Whitfield atrium)
B. Meet the Stars (9/18) 12:00p – 1:00p (Whitfield atrium)

Please see the following table and send additions/edits to Kathy.
Please review the following, edit, add any additional upcoming events and send/return to Kathy.

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Location</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>September 7</td>
<td>Outdoor Expo</td>
<td>ECC</td>
<td>9:00 a.m.-4:00 p.m.</td>
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<tr>
<td>September 17</td>
<td>Constitution Day/Voter Registration Drive</td>
<td>Whitfield Atrium</td>
<td>11:00 a.m. – 1:00 p.m.</td>
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<tr>
<td>September 17</td>
<td>Board of Trustees Meeting</td>
<td>East Campus, Center for Workforce Development</td>
<td>3:45 p.m.</td>
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<tr>
<td>September 18</td>
<td>Meet the Stars</td>
<td>Whitfield Atrium</td>
<td>12:00-1:00pm</td>
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<tr>
<td>September 25</td>
<td>Foundation Board Meeting</td>
<td>ECC</td>
<td>Noon</td>
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<tr>
<td>October 10</td>
<td>Lecture Series, Spencer Stone “Everyday Heroes”</td>
<td>El Dorado Conference Center</td>
<td>7:00 p.m.</td>
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<tr>
<td>October 15</td>
<td>NSLS Speaker</td>
<td>Library Auditorium</td>
<td>6:00-8:00 p.m.</td>
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<tr>
<td>October 16</td>
<td>Union County College Fair</td>
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<td>8:30 a.m.-12 p.m.</td>
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<td>October 22</td>
<td>Heath Science Open House</td>
<td>Health Science Building</td>
<td>4:00 – 6:00 p.m.</td>
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<td>October 31</td>
<td>FallFest</td>
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<tr>
<td>November 6</td>
<td>NSLS Speaker</td>
<td>Library Auditorium</td>
<td>6:00-9:00 p.m.</td>
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<td>PTK Induction Ceremony</td>
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<tr>
<td>November 14</td>
<td>Fall Student Recognition Ceremony</td>
<td></td>
<td>6:00 p.m.</td>
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<tr>
<td>November 19</td>
<td>Board of Trustees Meeting</td>
<td>East Campus, Center for Workforce Development</td>
<td>3:45 p.m.</td>
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<tr>
<td>November 25</td>
<td>National Society of Leadership and Success (NSLS) Induction Ceremony</td>
<td>Library Auditorium</td>
<td>6:00 -7:00 p.m.</td>
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<tr>
<td>December 4</td>
<td>Foundation Board Meeting</td>
<td>ECC</td>
<td>Noon</td>
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<tr>
<td>December 9</td>
<td>PN &amp; RN Pinning Ceremony</td>
<td>ECC</td>
<td>6:30 p.m.</td>
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<tr>
<td>December</td>
<td>El Dorado Christmas Parade</td>
<td>North West Avenue</td>
<td>7:00 p.m.</td>
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<tr>
<td>December 12</td>
<td>Commencement</td>
<td>El Dorado Conference Center</td>
<td>7:00 p.m.</td>
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