

Cabinet Meeting – September 26, 2019
ADM Conference Room (3rd Floor)- 3:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
	X	VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action

A. Approval of Minutes – September 16, 2019 -Approved

President

VPAA

VPSS

VPFA

- A. Vending Machines in Admin – Basement
- B. Locks to be added on cages in basement

AVPA

AVPIP/AS

- A. Nominating Committee Nominations – Approved by Cabinet

II. Discussion

President

- A. Internal & External -Open House -dates & times (Internal- October 9th -8:00 a.m. – 9:30 a.m.)
 (Internal – Tentative November 7th or 14th – 4:00 – 5:30 p.m.)
- B. Wall decorations
- C. Legislative Committee Meeting at ECC-October 28th @ 1:00 p.m.
- D. ACC Ps/Cs Meeting; Workforce Committee Meetings with State Chamber and AEDC
- E. State IT Apprenticeship Grant (FIT) – ACC Coordinating
- F. State Workforce Board program reviews – HVAC & Machining to be reviewed first

VPAA – N/A

VPSS

- A. Internal marketing promotions (around campus)
- B. Enrollment trends (gathering longitudinal data) -1.1%; We are up in Health Science, Basketball Players & Paramedic/EMT
- C. FA (student loan update) – down to 21.6% default rate

- D. “Shining Star” project (food insecurity)
- E. Athletics – Booster Club – setting up a way to pay online
 - Meet the Stars – open to the public October 8th
- F. Signage

VPFA

- A. HR Updates – to be sent out
- B. Facilities & Ground Updates
 - 1. Thomas 1905 Administration Building – Punch list: Still need concrete & soffit
 - Furniture movers for Learning Center Move
 - 2. Computer Tech Roof - Done
 - 3. Welding Roof - TBD
 - 4. Heritage Plaza – Greg Lisenby on campus September 27th to program fountain
 - 5. Culinary Project – Progressing on time
- C. New Health Insurance TPA
- D. New Benefits portal through JTS Financial – (formerly thru Hatcher)

AVPA

- A. Alertus Beacons & Big Voice (on the way); Cameras & TV’s going up next week

AVPIP/AS

- A. Replacing furniture from the post-fire moves - Done
- B. HLC multi-location visit – November 11th or 12th (tentative)
- C. Planning Council Meeting-Shared Governance – (APM 1.10 revisions)
- D. Workforce Updates – Dean accepted – Brook Walthall- starts November 4th

III. Grant Updates/Progress Reports

- A. Grant Development
 - 1. Harwood Grant (OSHA)
 - Harwood awarded and re-starts in October with PPE focus – (\$112,125)
- B. **ADHE FIT (Futures in Information Technology)** – Dr. Murders
- C. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- D. **DOJ (Department of Justice) Consortium**– Dr. Moore – completing strategic plan draft
- E. **Verizon** - Dr. Murders
- F. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- G. **Career Coach grant** – Dr. Moore
- H. **Mentor-Links Grant** – Dr. Murders
- I. **Career Pathways** – Dr. Moore
- J. **Upward Bound** – Dr. Moore
- K. **NSF Grant** – Dr. Murders

IV. Announcements

Please see the following table and send additions/edits to Kathy.

Please review the following, edit, add any additional upcoming events and send/return to Kathy.

SouthArk Upcoming Events Fall Semester 2019			
Date	Description	Location	Time
October 10	Lecture Series, Spencer Stone “Everyday Heroes”	El Dorado Conference Center	7:00 p.m.
October 15	NSLS Speaker	Library Auditorium	6:00-8:00 p.m.
October 16	Union County College Fair		8:30 a.m.-12 p.m.
October 22	Heath Science Open House	Health Science Building	4:00 – 6:00 p.m.
October 31	FallFest		
November 6	NSLS Speaker	Library Auditorium	6:00-9:00 p.m.
	PTK Induction Ceremony		
November 14	Fall Student Recognition Ceremony		6:00 p.m.
November 19	Board of Trustees Meeting	East Campus, Center for Workforce Development	3:45 p.m.
November 25	National Society of Leadership and Success (NSLS) Induction Ceremony	Library Auditorium	6:00 -7:00 p.m.
December 4	Foundation Board Meeting	ECC	Noon
December 9	PN & RN Pinning Ceremony	ECC	6:30 p.m.
December	El Dorado Christmas Parade	North West Avenue	7:00 p.m.
December 12	Commencement	El Dorado Conference Center	7:00 p.m.