

Cabinet Meeting – March 18, 2020
ADMN – Conference Room 307- 8:30 a.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action

A. Approval of Minutes – March 11, 2020 - Approved

President

VPAA

VPSS

VPFA

AVPA

AVPIP/AS

II. Discussion

President

- A. Student Wifi access /ADHE – Being discussed
- B. PTK - Orientation (April 6th – Board Room)- Still on schedule until further notice
- C. PTK Induction Ceremony (April 8th – Library Auditorium) – Still on schedule until further notice

VPAA

- A. OER Plan (Open Education Resources) – Determining what the goals are for SouthArk – will be discussed in the Planning Council Retreat this Summer (Strategic Planning)
- B. NSF Grant Possibility- Being discussed – Beth Stewart (ADHE) was here on March 5th for a site visit and shared information on Productivity Funding
- C. Status of Online Readiness Plan -Being discussed

VPSS

- A. National Student Clearinghouse – Changes/Updates will be made and re-submitted
- B. Summer/Fall registration – Will meet on Friday – students will be able to register online
- C. NJCAA updates – All Spring events have been cancelled (including recruiting)
- D. FWS pay (Federal Work Study) – The academic year has been shortened and approved by the Department of Education

VPFA

- A. HR update – Applications have been received for Math Instructor
- B. Facilities update
 - Welding Roof – Still in progress
 - Computer Tech Rooms – Rooms are being checked and painted
 - Heritage Plaza – 4 new poles will be placed
 - Gym – Still in progress
- C. Welding Insurance Claim – 3 pieces of equipment have been claimed
- D. Admin Insurance Claim – All information has been submitted
- E. Administrative Items to consider for remote working
 - Mail and Freight delivery (College and Bookstore)
 - Processing Payments
 - Paying Bills
 - Gym Construction
 - Physical Plant
 - Necessary Security

AVPA

AVPIP/AS

- A. CCSSE – Will be done Spring 2021
- B. Planning Council online – Meetings will be held by e-mail (started 3/19/20)

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium** – Dr. Moore
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Career Coach grant** – Dr. Moore – The Career Coach position at EHS has been filled
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore
- I. **Upward Bound** – Dr. Moore – Gospel Fest fundraiser has been postponed
- J. **NSF Grant** – Dr. Murders
- K. **JAG (Jobs for America's Graduates)** – Dr. Moore – Advertising for Career Coach

IV. Announcements

- Donor and Scholar Luncheon (April 9th) has been cancelled
- An Evening with the Stars (April 16th) has been postponed until Fall 2020
- Board of Trustees Meeting (March 17th) has been postponed until the week of March 30th
- Foundation Board Meeting (March 25th) has been cancelled – the board packet will be sent out at regular timeline
- The Third Annual South Arkansas Literary Festival (April 4th) has been postponed
- Arkansas Motor Vehicle Commission awarded SouthArk a grant of \$16,799.00

Please see the following table and send additions/edits to Kathy.

Please review the following, edit, add any additional upcoming events and send/return to Kathy.

SouthArk Upcoming Events Spring 2020			
Date	Description	Location	Time
3/16-27/20	Spring Break for Students (Extended)		
3/27/20	Spring Break – College Closed		
4/8/20	PTK Induction Ceremony Dr. Wallace – Guest Speaker	Library Auditorium	6:00 p.m.
5/14/20	Commencement	ECC	7:30 p.m.