

Cabinet Meeting – March 25, 2020
Microsoft Office Teams (Online) – 2:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action

A. Approval of Minutes – March 18, 2020 - Approved

President

VPAA

A. Curriculum Changes – Approved

- Prerequisite for BUSI 2013 BUSINESS STATISTICS to include MATH 1023 College Algebra or MATH 1113 Mathematical Reasoning.
- Change prerequisite for BLAW 2013 LEGAL ENVIRONMENT OF BUSINESS from ENGL 1123 Composition II to ENGL 1113 Composition I.
- Change to GPS for Entertainment and Media Arts (Reflects the need to sequence course offerings in the same sequence that media is created starting with scriptwriting and preproduction and continuing through to a completed project through their four semesters. This also will have students prepared for the last two semesters of internships and will turn out a better trained employee base. The addition of BUSI and MKTG courses will provide students with the necessary training to build and maintain a business if that is the chosen route.)
- Change to Microbiology course ID from MBIO 1124 to BIOL 2174. (will retain budget management under microbiology and not under biology budget)
- Create a Certificate of Proficiency in Education.
- Create a Technical Certificate in Education.
- Change Early Education from minimum 2.5 GPA to 2.0 GPA. (for college graduation)
- Change Education from minimum 2.7 GPA to 2.0 GPA and add course options for students seeking Middle or Secondary Education (for college graduation)
- Certificate of General Studies (CGS) change Computer Science ‘requirement’ to ‘choice’. CGS choice is between Computer Science and Social Science. Associate of Arts (AA) change Consumer Science ‘requirement’ to ‘choice’. AA choice is between Computer Science and Social Science. For AA, Social Science will be a choice in first semester, but mandatory by completion of AA program.
- History and Social Science change from mandated courses to freedom choice for any history and social science courses for Associate of Arts of 6 credit hours of History and 6 credit hours of Social Sciences and 3 credit hours of either History or Social Science – for a total of 15 credit hours.
- Change Phlebotomy curriculum and Certificate of Proficiency, from: MLSC 1014 Phlebotomy/Lab, MLSC 1042 Phlebotomy Practicum, HCIT 1003 Medical Terminology, and CSCI 1003 Computers and Information Processing - to MLSC 1007 Phlebotomy. (CP total of 7 credit hours)
- Change CSCI 2143 Microcomputers: Business Applications to BTEC 2143 Business Applications. (not an ACTS course)
- Change CSCI 1003 Computers and Information Processing to CSCI 1003 Introduction to Computers.

B. APM 3.17 Change – Discussion forum document Approved

VPSS

VPFA

AVPA

AVPIP/AS

II. Discussion

President

- A. Spring 2020 Commencement – Will be postponed
- B. Remote Work During a Declared Public Health Guidelines – Being reviewed and will be sent out by Dr. Wallace next week.

VPAA

- A. Graduation date and other ceremonies – Will be postponed
- B. Spirit of SouthArk Award – Will be postponed
- C. Student Screenings – Will be for different locations on campus (with specific safety questions)
- D. Summer Online Plan – Will prepare for online courses (Arts & Science)
- E. Testing Center Usage – Will be used for over-flow (schedule will be posted and sent out – no more than 10 people at a time)

VPSS

Departmental remote from home and Contingency Plan Updates

- A. Federal work study students (pay) – March and April – (Full Pay-Out in April)
- B. Extra-help workers (tutors) – Tutors will be available online
- C. Tele-Counseling availability - Will become available soon (In Process)

VPFA

HR Updates

- A. Facility Updates – New entry/exit doors are being installed on the first floor of ADMN Building
- B. Budget Updates – Being reviewed

AVPA

AVPIP/AS

- A. ACAP – Online access for computers for students

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore – Communicating with State and Federal Offices
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Career Coach grant** – Dr. Moore – Communicating with State and Federal Offices
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore – Communicating with State and Federal Offices
- I. **Upward Bound** – Dr. Moore – Communicating with State and Federal Offices
- J. **NSF Grant** – Dr. Murders
- K. **JAG (Jobs for America’s Graduates)** – Dr. Moore – Advertising for Career Coach; Communicating with State and Federal Offices

IV. Announcements

Please see the following table and send additions/edits to Kathy.

Please review the following, edit, add any additional upcoming events and send/return to Kathy.

SouthArk Upcoming Events Spring 2020			
Date	Description	Location	Time
3/27/20	Spring Break – College Closed		
4/8/20	PTK Induction Ceremony Dr. Wallace – Guest Speaker	Library Auditorium	6:00 p.m.
5/14/20	Commencement	ECC	7:30 p.m.