

**Cabinet Meeting – April 1, 2020
Tele-Conference 8:30 a.m.
Minutes**

| Present | Absent | Cabinet Member Name |
|---------|--------|---|
| X | | President, Dr. Bentley Wallace |
| X | | VP for Academic Affairs (VPAA), Dr. Michael Murders |
| X | | VP for Student Services (VPSS), Dr. Derek Moore |
| X | | Vice President for Finance & Administration (VPFA), Mr. Carey Tucker |
| X | | Associate VP for Administration (AVPA), Dr. Tim Kirk |
| X | | Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez |

I. Action

A. Approval of Minutes – March 25, 2020 - Approved

President

VPAA

VPSS

VPFA

A. Employee Recognition – Being discussed (full details will be sent out)

AVPA

AVPIP/AS

II. Discussion

President

- A. Planning for Board of Trustees Committee and Full Board Meeting – The Budget/Finance Committee will meet by Tele-Conference on April 2, 2020 at 10:30 a.m. (Agenda and documents will be sent out by Dr. Wallace) – The Board of Trustees Meeting will be held by Tele-Conference on April 7, 2020 at 3:00 p.m.
- B. Facebook Live Outreach – what’s next? – SouthArk’s first Facebook Live Outreach was held by Dr. Wallace on Monday, March 30th, and information on more upcoming live streaming will be sent out (Facebook & Instagram)
- C. Feedback from Faculty Online Instruction Email Conversation – Going very well (very informative)
- D. CARES Act Funding Update- Information is being sent out by Dr. Wallace (waiting on funding)
- E. Remote Work Guidelines Review – Being discussed
- F. CTE Classes Plan – Plan is being developed

VPAA

A. Students coming to campus – Being discussed

VPSS

- A. Computer Lab and Testing Center Updates – Going well (students are utilizing the sites)
- B. Summer Schedule (registration/advising) – Now on SouthArk’s website (email will be sent out to students)
- C. NJCAA Updates – Going well (SouthArk is now an official member of NJCAA)

VPFA

- A. HR Updates – Interviews are being set up (Controller)
- B. Facilities Update – Welding building is still in the process of being repaired
- C. Budget Update – Being reviewed

AVPA

AVPIP/AS

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore – Administrative flexibilities (due to COVID-19)
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Career Coach grant** – Dr. Moore – Communicating with State and Federal Offices
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore – Communicating with State and Federal Offices
- I. **Upward Bound** – Dr. Moore – Communicating with State and Federal Offices
- J. **NSF Grant** – Dr. Murders
- K. **JAG (Jobs for America’s Graduates)** – Dr. Moore – Advertising for Career Coach; Communicating with State and Federal Offices

IV. Announcements

Please see the following table and send additions/edits to Kathy.

Please review the following, edit, add any additional upcoming events and send/return to Kathy.

| SouthArk Upcoming Events Spring 2020 | | | |
|---|--|-----------------------------------|-------------|
| Date | Description | Location | Time |
| April 2, 2020 | BOT - Budget/Finance Committee Meeting | Tele-Conference (Dial-In Meeting) | 10:30 a.m. |
| April 7, 2020 | Board of Trustees Meeting | Tele-Conference (Dial-In Meeting) | 3:00 p.m. |
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