Cabinet Meeting – April 1, 2020
Tele-Conference 8:30 a.m.
Minutes

Present | Absent | Cabinet Member Name
---|---|---
X | President, Dr. Bentley Wallace
X | VP for Academic Affairs (VPAA), Dr. Michael Murders
X | VP for Student Services (VPSS), Dr. Derek Moore
X | Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X | Associate VP for Administration (AVPA), Dr. Tim Kirk
X | Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action
A. Approval of Minutes – March 25, 2020 - Approved

President
VPAA
VPSS
VPFA
A. Employee Recognition – Being discussed (full details will be sent out)
AVPA
AVPIP/AS

II. Discussion
President
A. Planning for Board of Trustees Committee and Full Board Meeting – The Budget/Finance Committee will meet by Tele-Conference on April 2, 2020 at 10:30 a.m. (Agenda and documents will be sent out by Dr. Wallace) – The Board of Trustees Meeting will be held by Tele-Conference on April 7, 2020 at 3:00 p.m.
B. Facebook Live Outreach – what’s next? – SouthArk’s first Facebook Live Outreach was held by Dr. Wallace on Monday, March 30th, and information on more upcoming live streaming will be sent out (Facebook & Instagram)
C. Feedback from Faculty Online Instruction Email Conversation – Going very well (very informative)
D. CARES Act Funding Update- Information is being sent out by Dr. Wallace (waiting on funding)
E. Remote Work Guidelines Review – Being discussed
F. CTE Classes Plan – Plan is being developed

VPAA
A. Students coming to campus – Being discussed

VPSS
A. Computer Lab and Testing Center Updates – Going well (students are utilizing the sites)
B. Summer Schedule (registration/advising) – Now on SouthArk’s website (email will be sent out to students)
C. NJCAA Updates – Going well (SouthArk is now an official member of NJCAA)
VPFA
A. HR Updates – Interviews are being set up (Controller)
B. Facilities Update – Welding building is still in the process of being repaired
C. Budget Update – Being reviewed

AVPA

AVPIP/AS

III. Grant Updates/Progress Reports
A. Grant Development
B. ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline) – Dr. Tully-Dartez
C. DOJ (Department of Justice) Consortium – Dr. Moore – Administrative flexibilities (due to COVID-19)
D. Verizon - Dr. Murders
E. Delta Regional Authority (DRA) – Culinary – Dr. Tully-Dartez
F. Career Coach grant – Dr. Moore – Communicating with State and Federal Offices
G. Mentor-Links Grant – Dr. Murders
H. Career Pathways – Dr. Moore – Communicating with State and Federal Offices
I. Upward Bound – Dr. Moore – Communicating with State and Federal Offices
J. NSF Grant – Dr. Murders
K. JAG (Jobs for America’s Graduates) – Dr. Moore – Advertising for Career Coach; Communicating with State and Federal Offices

IV. Announcements
Please see the following table and send additions/edits to Kathy.

Please review the following, edit, add any additional upcoming events and send/return to Kathy.

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Location</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 2, 2020</td>
<td>BOT - Budget/Finance Committee Meeting</td>
<td>Tele-Conference (Dial-In Meeting)</td>
<td>10:30 a.m.</td>
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<tr>
<td>April 7, 2020</td>
<td>Board of Trustees Meeting</td>
<td>Tele-Conference (Dial-In Meeting)</td>
<td>3:00 p.m.</td>
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