Cabinet Meeting – April 22, 2020
Tele-Conference 8:30 a.m.
Minutes

<table>
<thead>
<tr>
<th>Present</th>
<th>Absent</th>
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<tr>
<td>X</td>
<td>President, Dr. Bentley Wallace</td>
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<td>X</td>
<td>VP for Academic Affairs (VPAA), Dr. Michael Murders</td>
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<td>VP for Student Services (VPSS), Dr. Derek Moore</td>
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<td>X</td>
<td>Vice President for Finance &amp; Administration (VPFA), Mr. Carey Tucker</td>
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<td>X</td>
<td>Associate VP for Administration (AVPA), Dr. Tim Kirk</td>
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<td>X</td>
<td>Associate VP for Institutional Planning &amp; Academic Support (AVIP/AS), Dr. Stephanie Tully-Dartez</td>
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I. Action
A. Approval of Minutes – April 15, 2020 - Approved

President

VPAA
A. Outstanding Faculty Award - Approved

VPSS

VPFA
A. Book Buy Back – Online Return (Nebraska Book Company) - Approved

AVPA

AVIP/AS

II. Discussion
President
A. Institutional /Individual Memberships – Memberships are being reviewed/updated
B. Commencement – SouthArk will have a Virtual Commencement for May 2020 Graduates (additional information will be sent out)
C. CARES Act Student Funds Distribution – Disbursement Process is being reviewed
D. Faculty and Staff Recognition – Being reviewed
E. College Conversations – Will be held by Zoom (detailed information will be sent out by Dr. Wallace)

VPAA
A. Welding students returning to lab – Limited students being reviewed (safety protocol will be followed)
B. Alternative Grading – Being reviewed
C. Fall Academic Contingency Plan – Being reviewed
D. Class sizes when returning – Being discussed

VPSS
A. Marketing and Recruitment – Being done by Social Media
B. Enrollment Update – Virtual tours are now available
C. Athletics – Being discussed
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VPFA
A. HR Updates – Candidate offer has been made for Controller
B. Facilities Update
C. Budget Update
D. Bistro Bucks
E. Working from Home Confirmation – Guidelines are being reviewed

AVPA

AVPI/AS
A. CARES Act List of Students – Being processed
B. Employee Satisfaction Survey - (Noel Levitz) – Survey is being developed and will be sent out
C. Planning Council Retreat – Virtual Retreat is being discussed

III. Grant Updates/Progress Reports
A. Grant Development
B. ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline) – Dr. Tully-Dartez
C. DOJ (Department of Justice) Consortium – Dr. Moore – Reviewing job description for Victims Advocate Position
D. Verizon – Dr. Murders
E. Delta Regional Authority (DRA) – Culinary – Dr. Tully-Dartez
F. Career Coach grant – Dr. Moore – Early College – Conducting Virtual Workshops for students; revising forms to add electronic signature option
G. Mentor-Links Grant – Dr. Murders
H. Career Pathways – Dr. Moore – On target to meet attainment goals
I. Upward Bound – Dr. Moore – Reviewing Virtual Graduation Ceremony options and planning Summer Academy
J. NSF Grant – Dr. Murders
K. JAG (Jobs for America’s Graduates) – Dr. Moore – Scheduling interviews for Career Coach position

IV. Announcements
Please see the following table and send additions/edits to Kathy.

Please review the following, edit, add any additional upcoming events and send/return to Kathy.

<table>
<thead>
<tr>
<th>SouthArk Upcoming Events Spring 2020</th>
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