

Cabinet Meeting – May 6, 2020
Tele-Conference 8:30 a.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action

A. Approval of Minutes – April 29, 2020 - Approved

President

VPAA

VPSS

A. 20-21 COA (Cost of Attendance) – Data Presented to Cabinet – Approved

VPFA

A. Employee Award Winners – Professional/Classified Winners have been selected and will be announced at Virtual Luncheon - Approved

B. Employee Recognition Ceremony Agenda – May 12, 2020 - Approved

C. Blackboard Upgrade Sole Source Letter – Sole Letter will be drafted for signature - Approved

AVPA

AVPIP/AS

II. Discussion

President

A. Board of Trustees

- Special Called Board Meeting: CARES Act Grant – May 6, 2020, at 2:00 p.m.
- Budget/Finance Committee Meeting – May 12, 2020, at 2:00 p.m.
- Full Board Meeting – May 19, 2020, at 3:00 p.m. (Tele-Conference)
- Board Retreat Date (July) – Being Reviewed
- Add 4 Board Workshops to Calendar (includes retreat) – Being Reviewed

B. Employee Recognition Ceremony – Virtual Ceremony being planned

C. Commencement – Virtual Commencement being planned

- Speaker – Mayor, Veronica Creer

D. FY 21 Budget – Being reviewed

E. Re-Opening Campus/Contingency Planning – An outline of re-opening is being developed

- Board Approval/Resolution

F. CARES Act Student Relief Disbursement – Checks are being mailed May 6, 2020

- Groups 1,2, and 3
- Online Student Eligibility

G. CARES Act Round I Institutional Portion (\$535,756)

H. CARES Act Round II Institutional Portion (\$52,217)

VPAA

- A. ADHE approval of AGS Degree – Information was shared with Cabinet
- B. Academic Contingency Plans – Information is being gathered from Deans
- C. Clinical/Internship Start Back Dates – Information is being collected

VPSS

- A. CARES Act (student addresses) – Student addresses are being updated
- B. Enrollment Update – Data was shared with Cabinet
- C. Bridge to College Algebra – (El Dorado High School) – SouthArk will host this event in July
- D. Student Accounts (registration) – Being reviewed

VPFA

- A. HR Updates – The new controller will start July 1st
- B. Facility Updates – Classrooms are being cleaned/sanitized
- C. Budget Updates
- D. Budget sharing with Budget managers/program directors
- E. Provisional Personnel Positions – Grant fund positions are being reviewed

AVPA

AVPIP/AS

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore – Will begin advertising for Sexual Violence Victims Advocate position
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Career Coach grant** – Dr. Moore – Submitted application for 20-21 program; Early College - Information sessions for students and parents is scheduled for May 5th, 6th, 12th, and 13th – utilizing Zoom;
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore – \$10,000 in Crisis Technology Assistance Funds
- I. **Upward Bound** – Dr. Moore – Virtual Graduation Ceremony is scheduled for May 28th
- J. **NSF Grant** – Dr. Murders
- K. **JAG (Jobs for America’s Graduates)** – Dr. Moore – Candidate has accepted Career Coach position

IV. Announcements

Please see the following table and send additions/edits to Kathy.

Please review the following, edit, add any additional upcoming events and send/return to Kathy.

SouthArk Upcoming Events Spring 2020			
Date	Description	Location	Time
May 21, 2020	Spring Commencement	Virtual	
May 28, 2020	Upward Bound Graduation	Virtual	