

**Cabinet Meeting – June 10, 2020**  
**Tele-Conference 8:30 a.m.**  
**Minutes**

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

**I. Action**

A. Approval of Minutes – June 3, 2020 - Approved

President

VPAA

VPSS

VPFA

- A. HR Memo – Approved - Holiday Schedule Memo will be sent out
- B. Re-Opening - Approved - Phase I Re-Opening (details will be sent out by Dr. Wallace)

AVPA

AVPIP/AS

**II. Discussion**

President

- A. Tracking and Reporting in-person student activities – Programs/Departments reporting will be sent to Dr. Murders, VPAA
- B. Solar Project Exploration – The placement of a Solar Project for SouthArk is being discussed
- C. June Events in El Dorado Conference Center – Social distancing will be followed for June Events (small events only)
- D. Master Planning Sessions -
  - Review of “Human Capital Planning” session – Details/Specifics were discussed in the Planning Council meeting held on June 9<sup>th</sup>.
  - Prep for “Academic Planning” session
    - Prompts and Outcomes – Prompts are being discussed

VPAA

- A. Catalog Update – Catalog has been sent out for any revisions
- B. Honors Proposal – Being reviewed/updated
- C. Emergency Academic Authority Proposal – The process/procedures are being discussed

VPSS

- A. Enrollment Update – Data was shared with the Cabinet (Summer Semester)
- B. Advising/Registration (location) – Feed back from students is being discussed
- C. Allergy-Free Zones – Accommodation areas for students are being discussed
- D. Student food insecurity options – The re-stocking of the food pantry is being discussed
- E. NJCAA (upcoming Region 2 Fall Re-opening meeting) – NJCAA re-opening is being discussed

- F. Equity Leadership Academy- (Arkansas Team) – Tim Johnson accepted the invitation to be part of the Equity Leadership Academy for the States. A press release is being developed.

VPFA

- A. HR Update – The new controller will start July 1<sup>st</sup>
- B. HR Interviews (Virtual) – Interviews are being scheduled for Bookstore Manager
- C. Facilities Update – The Welding Building Insurance Claim is being finalized

AVPA

- A. VPN License for HS Administrative Specialist – Access will be processed

AVPIP/AS

**III. Grant Updates/Progress Reports**

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore – Advertising for Sexual Violence Victims Advocate position
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Career Coach grant** – Dr. Moore – Submitted FY 21 Budget
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore – State Director Vacancy
- I. **Upward Bound** – Dr. Moore – Summer Program started June 8<sup>th</sup> -Virtual
- J. **NSF Grant** – Dr. Murders
- K. **JAG (Jobs for America’s Graduates)** – Dr. Moore – Success Coach will start June 8<sup>th</sup>; Lakeside School District has resumed meeting at the building

**IV. Announcements**

Please see the following table and send additions/edits to Kathy.

**Please review the following, edit, add any additional upcoming events and send/return to Kathy.**

<b>SouthArk Upcoming Events Spring 2020</b>			
<b>Date</b>	<b>Description</b>	<b>Location</b>	<b>Time</b>