

Cabinet Meeting – July 15, 2020
Tele-Conference 8:30 a.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action

A. Approval of Minutes – July 8, 2020 - Approved

President

VPAA

VPSS

- A. ACT Testing (additional dates) – 5 additional ACT Testing dates between September and October - Approved
 B. NJCAA 20/21 participation – Approved (will adhere to NJCAA safety protocol)

VPFA

AVPA

AVPIP/AS

A. Confirm Organizational Charts -Cabinet will review for approval

II. Discussion

President

- A. Diversity, Equity, and Inclusion – Insight was shared on future plans of promoting diversity, equity, and inclusion for SouthArk
 B. 2020 Outdoor Expo – Expo has been cancelled for 2020
 C. Rad Tech Pinning Ceremony – Friday, July 31, 2020 (SouthArk Heritage Plaza)
 D. Master Planning Sessions: Next Steps – Four sessions were conducted between June 9th and July 14th. The shared governance process included topics covering: Human Capital, Academic Planning, Facilities Planning, and Technology Planning
 E. Professional Licensure Disclosures – Guidelines have been received and are being reviewed
 F. Dean/Program Manager Access to Blackboard Classes – Minimal standards/management for Blackboard Classes are being discussed
 G. Verizon Grant Spending Plan - \$50,000 to support student success:
 - the build-up/stocking of the pantry
 - advertising/marketing
 H. P Card Requirements/PO's – The process is being reviewed
 I. New Hire Process – Procedures were reviewed by the Cabinet
 J. Mandatory training for all employees/HR – Will be sent out by HR

VPAA

A. Protocols in Welding – Protocols are being followed (classes are ongoing)

VPSS

- A. Enrollment Update – Enrollment is trending under from where SouthArk was last year
- B. Advising/Registration (area updates) – Students must make appointments for advising
- C. Athletics (return to play protocols) – A Press release is being developed (a meeting with the athletes will be set-up)
- D. Gym – Plans for a “Grand Opening” are being developed

VPFA

- A. HR Updates – Data was shared with the Cabinet
- B. Facility Updates - More upgrades for the gym are being discussed:
 - shot clock
 - fire alarm
- C. CARES Institutional Priorities – Data was shared with the Cabinet

AVPA

AVPIP/AS

- A. Update on Student CARES Act – After SouthArk’s eleventh day roster, payments to thirty-six (36) students are being processed for the Summer Semester

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore – Interview Team is reviewing applications for Advocate position
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Early College/Career Coach grant** – Dr. Moore – Getting signatures on 20/21 MOU’s; Bridge to College Algebra is going well; Concurrent-reaching out to High School Counselors for student enrollment documents
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore – Purchasing 10 additional laptops for participant usage
- I. **Upward Bound** – Dr. Moore – Planning for Saturday Programming to begin August 22nd
- J. **NSF Grant** – Dr. Murders
- K. **JAG (Jobs for America’s Graduates)** – Dr. Moore – Communicating with potential students

IV. Announcements

Please see the following table and send additions/edits to Kathy.

Please review the following, edit, add any additional upcoming events and send/return to Kathy.

SouthArk Upcoming Events Spring 2020			
Date	Description	Location	Time
July 22, 2020	SouthArk Foundation Board Meeting	Zoom Meeting	12:00 noon
July 31, 2020	SouthArk Board Retreat	Zoom Meeting	9:00 a.m.