

Cabinet Meeting – July 22, 2020
Tele-Conference 8:30 a.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
	X	Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action

A. Approval of Minutes – July 15, 2020 - Approved

President

VPAA

VPSS

A. Academic All-Star nominee – Austin Jones was selected by the Student Services Committee as SouthArk's Academic All-Star - Approved

VPFA

AVPA

AVPIP/AS

II. Discussion

President

A. SouthArk Promo Items for the Chamber (2020 Teachers Appreciation) – A yearly event in which SouthArk will continue to participate in by donating promo items for “goodie bags” for teachers (Dr. Moore will follow-up with Heath Waldrop to complete this project)

B. Remote Work Request – SouthArk will be consistent with remote work and will follow the protocols/guidelines of the Department of Health for COVID-19 cases

VPAA

- A. Convocation – Training and preparation were discussed for a minimized Fall Convocation, and also options for virtual break-out sessions were discussed
- B. CIT NSF Grant – The NSF Cybersecurity application was postponed until 2021, but SouthArk is still part of the mentoring cohort and will follow their guidance
- C. Academic Planning Progress – The SouthArk Deans and Dr. Murders are meeting and making good progress on training
- D. Student Fees – The Cabinet discussed Student Fees (in program) that are not used for travel to be used for other student purposes
- E. Secondary Tech Center / Concurrent Dates – The High Schools will start on August 24th; SouthArk Concurrent Classes will start on August 17th

VPSS

- A. Enrollment Update – The enrollment report was shared with the Cabinet, and SouthArk’s enrollment is slightly down from last year’s comparison (Health Sciences are not completely enrolled, and currently there are no Culinary students enrolled)
- B. Recruitment/Advising/Registration (area updates) – 585 students have come on campus for some type of services
- C. Title IX Update – Needs/Impact data was shared (new laws)
- D. Athletics – The score boards in the gym should be operational as of July 22, 2020. NJCAA has postponed official basketball games until January 22, 2021

VPFA

- A. HR Updates – SouthArk open/available positions were shared with the Cabinet
- B. Facilities Updates – The fire alarm in the gym needs to be connected
- C. Bistro – There will be a meeting next week to discuss the opening of the Bistro
- D. Vending Machines – The vendor is scheduled to come next week to re-stock the vending machines

AVPA

AVPIP/AS

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore – Staff and partners will participate in webinar scheduled for July 21st; “Cultivating Collaboration within Coordinated Community Response Teams on Rural College Campuses”; Interview Team is reviewing applicants for Advocate position
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Early College/Career Coach grant** – Dr. Moore – Obtaining area superintendent signatures on 20/21 MOUs; Concurrent – Reaching out to High School Counselors for student enrollment documents
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore – Preparing for Summer Book return and Fall pick-up Books on July 30th and August 13th
- I. **Upward Bound** – Dr. Moore – Planning for Saturday Programming to begin August 22nd
- J. **NSF Grant** – Dr. Murders
- K. **JAG (Jobs for America’s Graduates)** – Dr. Moore – Staff training with the AR Division of CTE scheduled for July 21st and July 22nd via Zoom

IV. Announcements

- Bridge to College Algebra Awards Ceremony is scheduled for July 30, 2020 – 6:00 p.m. (Heritage Plaza)

Please see the following table and send additions/edits to Kathy.

Please review the following, edit, add any additional upcoming events and send/return to Kathy.

SouthArk Upcoming Events Spring 2020			
Date	Description	Location	Time
July 31, 2020	SouthArk Board Retreat	Zoom Meeting	9:00 a.m.
July 31, 2020	SouthArk Rad Tech Pinning Ceremony	Heritage Plaza	7:00 p.m.