

**Cabinet Meeting – September 16, 2020**  
**East Campus Workforce Development Building -Room 103 8:30 a.m.**  
**Minutes**

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
	X	VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
	X	Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

**I. Action**

A. Approval of Minutes – September 2, 2020 - Approved

President

VPAA

VPSS

VPFA

AVPA

AVPIP/AS

A. Library Technician Position and Academic Support - Approved

**II. Discussion**

President

A. Review Schedule for Leadership Class /Books

- College Operations will be the main focus for the class
- Microsoft Teams will be utilized more for classes
- Schedule and Books are still under review

B. UAMS Educational Programs in El Dorado / New Partnership Opportunities

- A recruiting opportunity for SouthArk
- Focusing on Health Sciences – expanding outreach areas
- One Project for High School Students
- One Project for College Students
- More information/updates coming soon

VPAA

VPSS

A. 2<sup>nd</sup> 8 Week Minimester Update (marketing/enrollment)

- The start date for the Minimester is October 12<sup>th</sup>
- Marketing for the Minimester has begun
- Enrollment is being carefully monitored

B. Transfer Advisors (on-site)

- Virtual and on-site meetings will be available for Advisors
- COVID-19 Safety Protocols will be followed

- C. Athletics (return to play – Phase II) – The Action Team is still meeting and focusing on seating gym capacity
  - Currently 19 men and 11 women
  - The first scrimmage game will be October 30<sup>th</sup>
  - The Grand Opening is being discussed

#### VPFA

- A. HR Updates – Data was shared with the Cabinet (open/available positions are posted on the web)
- B. Facilities Updates
  - Generator – being advertised in the paper
  - Solar Energy – interviews are being held this week; open bids will start on October 8<sup>th</sup>
  - Gym and CT Roofs and Weather Proofing – a meeting has been scheduled for next week
- C. Budget Update – data was shared with the Cabinet
- D. CARES Funds Update
  - Advising area in old TLC – approximately \$6,000 from the CARES Act fund will be used to purchase privacy screens in the advising areas
  - Institutional Status

#### AVPA

#### AVPIP/AS

- A. CARES Act Fall Award – Data was shared with the Cabinet on Fall awards for students
  - 504 potential awards for the Fall semester
  - Emails will be sent out to eligible students

### **III. Grant Updates/Progress Reports**

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium** – Dr. Moore – Consortium reviewed advocate training modules by ACASA (Arkansas Coalition Against Sexual Assault)
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Early College/Career Coach grant** – Dr. Moore – Coordinator is monitoring student progress in newly created online New Student Orientation
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore – Monieca West, State Interim Program Director, will be setting up training for program directors
- I. **Upward Bound** – Dr. Moore – Saturday programming activities began September 12<sup>th</sup>.
- J. **NSF Grant** – Dr. Murders
- K. **JAG (Jobs for America's Graduates)** – Dr. Moore – Continuing outreach efforts to SouthArk enrolled students and to area High School Counselors with JAG Programs

### **IV. Announcements**

- Virtual Business Enterprise Development Conference is scheduled for October 2<sup>nd</sup> (ECC)