

Cabinet Meeting – February 3, 2021
TEAM Meeting - 8:30 a.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Interim-Dr. Stephanie Tully-Dartez
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez
Visitors		Ann Southall, Valerie Nation

I. Action

- A. Approval of Minutes – January 20, 2021- Approved
- B. Approval of Minutes – (pending) December 16, 2020 - Approved

President

IVPAA

- A. Criminal Justice Restructure Plan – Approved to move forward with posting the position internally (was being reviewed from January 20th Cabinet Meeting)

VPSS

VPFA

- A. APM 2.18 – Salary Payments – Update to the Pay Schedule – Approved to move forward

AVPA

AVPIP/AS

- A. CARES Distribution - Approved

II. Discussion

President

- A. AHECB Reports – Data was shared for review
- B. Current Round of Stimulus Funding Plans – The Cabinet discussed plans/needs for Stimulus Funding
- C. SouthArk Flags – Email will be sent out for the pre-order of the SouthArk Stars Flag
- D. Legislative Update – Updates were shared with the Cabinet
- E. SB 100: Transparency Bill – Data was shared with the Cabinet (this bill will pass)
- F. DEI Task Force Launch – The SouthArk DEI (Diversity, Equity, and Inclusion) Task Force will launch this month - in conjunction with celebrating Black History Month

IVPAA

- A. Ambulance – The official forms have been signed
- B. Academic Calendar – Drafts are being reviewed by the Cabinet for approval
- C. Graduation – Alternate locations and sessions are being considered for Graduation
- D. HLC Conference – Early Bird Registration is April 15th; the plan on who will attend is being reviewed
- E. HLC Assurance Argument – Update was shared with the Cabinet; preferred mode (TEAMS)
- F. PAF Process – Procedures for documentation were discussed (APM)

VPSS

- A. Academic Calendar (advising days) – The process of identifying dates to cancel classes for advising days was discussed by the Cabinet
- B. SouthArk Success Course (structure) – A new section for student athletes was discussed
- C. New Student Orientation – The process of having multiple sessions of New Student Orientation during the Summer was discussed
- D. Athletics Update
 - transportation is working well
 - baseball and softball for Fall 2021 – being discussed

VPFA

- A. HR Update – Applications for VPAA will be reviewed by the Committee on Friday, February 5, 2021
- B. Facilities Update
 - 1. Roof Bid Opening – Four Bids have been received
 - 2. McWilliams Renovation – One Bid has been received
 - 3. CT Generator – The Generator has been installed
 - 4. Motor for CT Building Chiller – The motor has been received
 - 5. Furnace Replacement in Workforce Building
- C. Conference Center under 10 person per event rule until March 2, 2021 – The Plan is in action

AVPA

- A. GLBA Audit – Being reviewed by the Cabinet (responses should be in place by the end of the month)

AVPIP/AS

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium** – Dr. Moore – Reviewing Strategic Plan accomplishments; Planning for Dating Violence Awareness Month activities; Prepping for Climate Survey implementation
- D. **Verizon** – Dr. Tully-Dartez
- E. **Verizon Food Pantry Grant** – Dr. Moore – Additional food has been ordered for bi-weekly distributions and to restock small pantries located in various buildings
- F. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- G. **Early College/Career Coach grant** – Dr. Moore – Completed concurrent MOU with Junction City; Coordinating workflow for students moved temporarily to virtual instruction
- H. **Mentor-Links Grant** – Dr. Tully-Dartez
- I. **Career Pathways** – Dr. Moore – Conducting Faculty Outreach to assist with student recruitment
- J. **Upward Bound** – Dr. Moore – Recruitment and advising staff met with UB students to discuss options after High School
- K. **NSF Grant** – Dr. Tully-Dartez -
- L. **JAG (Jobs for America's Graduates)** – Dr. Moore – Outreach efforts to peer institutions and student meetings have begun
- M. **Perkins** – Dr. Moore – Reviewing equipment request from deans

IV. Announcements

- Starting in November, Career Services functions will be held on Thursday's in the Learning Center (ADMN – 109C)\