

**Cabinet Meeting – October 6, 2021  
Admn. Board Room #309 – 8:30 a.m.  
Minutes**

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Stephanie Tully-Dartez
X		VP for Student Services (VPSS), Dr. Derek Moore
		VP for Finance & Administration (VPFA) – Vacant
X		Associate VP for Finance (AVPF), Mr. John Baine
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Cynthia Reyna, Heath Waldrop, Barry Bagwell

**I. Action**

A. Approval of Minutes – September 15, 2021 - Approved

President

VPAA

A. ITH Dean of Arts and Sciences – Approved

VPSS

A. COVID – Return to Play – Approved

VPFA

AVPA

A. ARPA Request for \$11,699 – Justification to be evaluated and resubmitted  
(Improve Intercampus Radio Communications between East & West Campuses)

SHARED GOVERNANCE

**II. Discussion**

President

A. Updates:

Cynthia Reyna

1. Moving forward with the audit information from the Expo
2. SouthArk’s EMS department will apply to receive funding from the Simmons Community Funds Foundation
- 3 Gross proceeds from sponsorships in this year’s Expo were the highest amount of the last five years

Heath Waldrop

1. Currently working with Linda Lephiew on grants
2. Student recruitment has begun and the following schools have been visited:
  - D’Arbonne Woods Charter School (Farmerville, LA) – 80 leads from the visit
  - Union Parish High School (Farmerville, LA)
  - UAM – 120 leads from the visit
3. Preview Day – October 28<sup>th</sup>

Dr. Moore announced that Heath Waldrop received “kudos” from D’Arbonne Woods Charter School for his demeanor and expertise of programs at SouthArk.

### Barry Bagwell

1. ECC – The new contract is complete, and the Cabinet discussed the following new ideas/flow of operations:

- Aladdin Contract
- Catering Model
- Bistro Operations
- Marketing/Sales Manager
- Electric Vehicle Charging Station
- Payout City Expenses

B. State Fleet Lease – Being reviewed

C. Bookstore – The Cabinet discussed the following:

- Marketing (how to increase our brand)
- Apparel
- Advertisement for all games (before and after the games)

D. ANCRC – Approval to move forward with phase 4 has been received

E. SouthArk Leadership – A new proposal/model (Leadership Scholarship) was discussed by the Cabinet (Dr. Wallace to follow-up with further details)

F. Moving Expense of New Employees – Moving Expenses can only be approved by Dr. Wallace.

### VPAA

A. Graduation – A time frame for the split ceremonies was discussed

- Speakers – student speakers being considered
- Format – all faculty must attend; faculty may attend one or both ceremonies
- Restrictions – attendance/numbers for both ceremonies

B. HLC Conference – Limited virtual attendance options will be available

C. Office Rental – Being discussed

### VPSS

A. Plant Funds – Moving forward with the purchasing of equipment for the Student Center

B. COVID Update (students) – Data was shared with the Cabinet

C. NetPartner (student access) – The Cabinet discussed the addition of NetPartner (a financial aid web portal for students)

D. Athletics – The active schedule has been developed

- season passes are being reviewed
- concession/refreshments being reviewed
- attendance (basketball) being reviewed
- restrooms signage / locations being reviewed

E. Student Housing Feasibility Study – SCION has submitted a draft survey for review

### VPFA

A. HR Updates – Available/open positions were discussed (a complete listing is on the web)

B. Facilities Updates

- Whitfield Classroom Building Break Room – a replacement icemaker has been located
- Eddie's Village – The two houses are now on the Terminix Pest Control Contract
- McWilliams House – Currently waiting on parts for the burglar alarm; Consultation with Cross Roofing on replacing roof tiles
- Library – The water leak on the roof is being reviewed
- ECC (stairs) – Being reviewed for repair

### AVPF

### AVPA

- A. Vehicle Inspection – The process will start for SouthArk’s pool of vehicles
- B. Fiber Optic Network – Engineers will be on campus Thursday, October 7<sup>th</sup>, to review the project
- C. Network Switches Upgrades – New switches are being installed to replace the end-of-life equipment
- D. Multi-Factor Authentication – State contract pricing has been obtained
- E. IDS/IPS – ARPA submission to be put forward
- F. Old Telephone Service Lines – A new vendor has been acquired which should yield potential savings
- G. Intercampus Network Connections – New circuit connections should yield potential savings
- H. Herring Bank – Request from Jenzabar to initiate the project in February/March
- I. NetPartner – The technical installation is complete
- J. Student Billing Consultation – A follow-up call is scheduled for Friday, October 29<sup>th</sup>

### **III. Grant Updates/Progress Reports**

- A. Grant Development
- B. **DOJ (Department of Justice) Consortium**– Dr. Moore – Grant ended September 30<sup>th</sup>; Processes in place to continue related activities with support from various campus departments
- C. **Verizon** – Dr. Tully-Dartez
- D. **Verizon Food Pantry Grant** – Dr. Moore – Discussing fall student distribution dates
- E. **Early College/Career Coach grant** – Dr. Moore – Career Coaches participated in the Arkansas College Application Campaign
- F. **Mentor-Links Grant** – Dr. Tully-Dartez
- G. **Career Pathways** – Dr. Moore – Distributing EdPays student stipends for eligible participants (\$100)
- H. **Upward Bound** – Dr. Moore – Gathering data from El Dorado High School to be included in upcoming proposal
- I. **NSF Grant** – Dr. Tully-Dartez -
- J. **JAG (Jobs for America’s Graduates)** – Dr. Moore
- K. **Perkins** – Dr. Moore

### **IV. Announcements:**