

**Cabinet Meeting – February 2, 2022  
TEAMS – 8:15 a.m.**

**Minutes**

| Present | Absent | Cabinet Member Name  |
|---------|--------|--|
| X       |        | President, Dr. Bentley Wallace                             |
| X       |        | VP for Academic Affairs (VPAA), Dr. Stephanie Tully-Dartez |
| X       |        | VP for Student Services (VPSS), Dr. Derek Moore            |
|         |        | VP for Finance & Administration (VPFA) – Vacant            |
| X       |        | Associate VP for Finance (AVPF), Mr. John Baine            |
| X       |        | Associate VP for Administration (AVPA), Dr. Tim Kirk       |
| X       |        | Guest: Ann Southall  |

**I. Action**

A. Approval of Minutes – January 19, 2022 – Approved with minor edits

President

A. Arboretum Operating Agreement Approval – Approved

VPAA

VPSS

VPFA

AVPF

AVPA

SHARED GOVERNANCE

**II. Discussion**

President

A. Budget Update

Ann Southall

- summary documents are being developed
- suggested budgets have been submitted
- timeline for budget hearings is being discussed
- Kathy Modica is to set-up a TEAMS meeting on 2/9/22 for Budget Review

B. HEERF Funds – The next meeting is scheduled for February 7<sup>th</sup>

C. Black History Month Activities

- Heath Waldrop is to post events through email
- Gregory Williams is to post events through email and the web
- Kathy Modica is to compile a list of events

D. New Calendar of Events – Cabinet discussed the creation of a global calendar of events to be housed in the President’s Suite

E. Students Impacted by Winter Weather – Inclement weather is being monitored closely  
(President will send out updates)

F. New Entrance to Procurement Building – Due to the sale of property along Hillsboro Street to the Highway Department, a new entry to the procurement building is being reviewed/discussed

G. VPFA Position – Good feedback has been received and is being reviewed for recent candidate Michael Armstrong

#### VPAA

- A. Office Furniture Needs – New office furniture is being discussed by the Cabinet (furniture purchases will be further addressed in upcoming budget deliberations)
- B. HEERF Fund suggestions: Pocket Nurse, Podiums – The next HEERF Funds meeting is scheduled for February 7<sup>th</sup>
- C. Summer Schedule Model – Hybrid classes are being scheduled
- D. N95 Masks and Classroom Cleaning Protocols – At this time, SouthArk is providing masks, but student fees for masks may be added to future semesters (being discussed by the Cabinet)

#### VPSS

- A. ACC CSAO Updates – ACC is looking into making changes that would eliminate the Alumni Award Recognition structure from the conference (more information to come)
- B. COVID (students) – SouthArk currently has nine students in either isolation or quarantine
- C. Project Yield Update (AR Workforce) – SouthArk is looking into being a worksite for participants (the hold harmless clause is being reviewed)
- D. Athletics
  - adhering to mask requirements
  - upcoming baseball games for this week have been moved to February 5, 2022 and February 6, 2022 (due to inclement weather, the games were played on February 6<sup>th</sup> and February 7<sup>th</sup>)

#### VPFA

- A. HR Updates – A complete listing is on the web
- B. Facilities Updates
  - Student Center – concrete is being poured
  - TEC Building – new chiller system should arrive in June

#### AVPF

- A. Updates
  - bookstore operations are being reviewed (hybrid & virtual bookstore being discussed)

#### AVPA

- A. Updates
  - life cycle computers are being reimaged
  - Jenzabar-1 (J1) conversion will go live on May 16<sup>th</sup>

### **III. Grant Updates/Progress Reports**

- A. Grant Development
- B. **DOJ (Department of Justice) Consortium**– Dr. Moore – Grant ended September 30<sup>th</sup>; Processes in place to continue related activities with support from various campus departments
- C. **Verizon** – Dr. Tully-Dartez
- D. **Verizon Foundation (Stars Market Food Pantry)** – Dr. Moore – Now providing cold items (Dr. Bridges donated a refrigerator)
- E. **Early College/Career Coach grant** – Dr. Moore – Streaming internal process & outreach
- F. **Mentor-Links Grant** – Dr. Tully-Dartez
- G. **Career Pathways** – Dr. Moore – State review conducted on February 1<sup>st</sup>
- H. **Upward Bound** – Dr. Moore – Submitted application for new UB Grant Award
- I. **NSF Grant** – Dr. Tully-Dartez -
- J. **JAG (Jobs for America's Graduates)** – Dr. Moore – Initiating program recruitment strategies
- K. **Perkins** – Dr. Moore – Working on updating Perkins V Comprehensive Needs Assessment

### **IV. Announcements:**