

**Cabinet Meeting – September 6, 2022
ADM Board Room – 8:30 a.m. – 11:00 a.m.**

Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Stephanie Tully-Dartez
X		VP for Student Services (VPSS), Interim – Dr. Stephanie Tully-Dartez
X		VP for Finance & Administration (VPFA), Mr. Michael Armstrong
X		Associate VP for Finance (AVPF), Mr. John Baine
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Guest: Ann Southall, Heath Waldrop, Cynthia Reyna

I. Action

A. Approval of Minutes – August 16, 2022 - Approved

President

VPAA

VPFA

AVPF

AVPA

SHARED GOVERNANCE - Shared Governance Committee and Council Membership Placements - Approved

II. Discussion

President

A. Updates – Health Waldrop (Director of Marketing and Public Relations)

- Student Recruitment
 - Camden Fairview High School– College Fair
 - El Dorado High School – College Fair
 - Union Parish High School – College Fair
 - D’Arbonne Woods Charter School – College Fair
 - SouthArk College Fair – October 19, 2022 – ECC
- Advertising for Fall 23
 - Snapchat
 - Tik Tok
 - Radio
 - Billboards

Updates – Cynthia Reyna (Director, Foundation)

- 2022-Outdoor Expo
 - Saturday, September 10th
 - 150 people have signed-up for the 5-K Run
 - one and two mile markers to be placed
 - crowd control to be addressed

B. Leadership Development Training Program

- ULead
- ACC

- (to be reviewed again at next meeting)
- C. Plant Fund Budget Expenditures
 - Reviewed by the Cabinet
 - September 12th – BOT-Budget/Finance Committee meeting to approve the Plant Fund Budget
- D. Board of Trustees Meeting – September 20, 2022
- E. 9/11 Ceremony – Sunday morning - ECC

VPAA

VPFA

- A. HR Updates
 - Open Positions – Reviewed by the Cabinet (all available positions are listed on the web)
- B. Facilities Updates
- C. Herring Bank Data Spreadsheet (continuation of discussion)
 - Data has been reviewed by the Student Services Department
 - Spring '23 is the target date

AVPF

- A. Updates
 - Audit Exit Review is upcoming
 - DFA Reports are being completed

AVPA

- A. Updates
 - Cyber Security – (applying for new grant)
 - WiFi – to be updated

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **Verizon** – Dr. Tully-Dartez
- C. **Verizon Foundation (Stars Market Food Pantry)** –
- D. **Early College/Career Coach grant** –
- E. **Mentor-Links Grant** – Dr. Tully-Dartez
- F. **Career Pathways** –
- G. **Upward Bound** –
- H. **NSF Grant** – Dr. Tully-Dartez
- I. **JAG (Jobs for America's Graduates)** –
- J. **Perkins** –

IV. Announcements:

- Outdoor Expo – Saturday, September 10, 2022