

**Cabinet Meeting – September 20, 2022
ADM Board Room – 8:30 a.m. – 11:00 a.m.**

Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Stephanie Tully-Dartez
X		VP for Student Services (VPSS), Interim – Dr. Stephanie Tully-Dartez
X		VP for Finance & Administration (VPFA), Mr. Michael Armstrong
X		Associate VP for Finance (AVPF), Mr. John Baine
X		Associate VP for Administration (AVPA), Dr. Tim Kirk

I. Action

A. Approval of Minutes – September 6, 2022 -Approved

President

VPAA

VPFA

AVPF

AVPA

SHARED GOVERNANCE

II. Discussion

President

A. Board of Trustees Meeting – September 20th

- Planning for outcomes based on Board votes

VPAA

VPFA

A. HR Updates

- Open Positions – Report reviewed by the Cabinet (all available positions are listed on the web)

B. Facilities Updates

C. Deans /Directors Meeting – Upcoming meeting to discuss primary points of contacts for processes

D. Bookstore Update

- New items / orders in the pipeline (new apparel coming soon)

E. COVID Relief Checks

- 635 checks currently being distributed
- John Baine to set meeting to discuss final distribution of HEERF funds by the July 2023 deadline

F. Supervisory Training – Training for communication and de-escalation is being researched

AVPF

A. Updates

- Audit Exit Review is upcoming

AVPA

A. Updates

- Continued roll-out of new network switches
- M&R continues to move forward
- Repair to one of the emergency blue lights is underway

III. Grant Updates/Progress Reports

A. Grant Development

B. **Verizon** – Dr. Tully-Dartez

C. **Verizon Foundation (Stars Market Food Pantry)** –

D. **Early College/Career Coach grant** –

E. **Mentor-Links Grant** – Dr. Tully-Dartez

F. **Career Pathways** –

G. **Upward Bound** –

H. **NSF Grant** – Dr. Tully-Dartez

I. **JAG (Jobs for America's Graduates)** –

J. **Perkins** –

IV. Announcements: