

Cabinet Meeting – December 6, 2022
TEAMS – 8:30 a.m. – 11:00 a.m.

Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Stephanie Tully-Dartez
X		VP for Student Services (VPSS), Interim-Dr. Stephanie Tully-Dartez
X		VP for Finance & Administration (VPFA), Mr. Michael Armstrong
X		Associate VP for Finance (AVPF), Mr. John Baine
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Guest: Heath Waldrop, Cynthia Reyna

I. Action

A. Approval of Minutes – November 15, 2022 – Approved

President

VPAA

VPFA

AVPF

AVPA

SHARED GOVERNANCE

A. APM 1.10 Edits/Changes –(Process for Shared Governance) - Approved

B. Practical Nursing Program Changes (HS 017-10272022) -Approved

C. Practical Nursing Program – Secondary Tech Center (CTE-015-10272022) -Approved

II. Discussion

President

A. Updates:

1. Heath Waldrop - (Spring Recruiting)

- Contacting former students enrolled in Fall
- Advertising (Tik Tok, Radio, TV, Snapchat, Radio, Texts)
- 725 High School Contacts/Prospects in the system for the class of 2023 (52 have applied)
- 300 High School Contacts/Prospects in the system for the class of 2024

2. Cynthia Reyna (Foundation)

- Soliciting for end-of-year giving/donations

B. UAHT Visit to Campus (possibly 1/12/23) – Group will visit SouthArk to gain insight on the model for SouthArk’s “Operation Plan-It”

C. League for Innovation Membership – Being reviewed by the Cabinet for participation

D. Preserve Arkansas Award Ceremony – 1/27/23 – SouthArk is being recognized for the 2022 Award for Excellence for the preservation of the Thomas Administration Building

E. Holiday Leave Plans /Schedule – Reviewed by the Cabinet

F. Two Pinning Ceremonies:

- ARNEC – December 6th – ECC – 6:30 p.m.
- Warren – December 8th – ECC – 6:30 p.m.

VPAA

VPFA

A. HR Updates

- Open Positions – Reviewed by the Cabinet (all available positions are listed on the web)

B. Facilities Updates

- M&R oldest vehicles to be returned
- Van to be moved to East Campus
- Traverse to stay on West Campus

C. eCampus.com Proposal

- Submitted for review by Cabinet
- Signing bonus offered
- Compatible with Jenzabar
- Financial Aid Group to meet for discussion

D. Custodial RFP Discussion

- Data shared with Cabinet

E. CD Investment Strategy – Call with BOK at 10:00 a.m.

- Discussed by the Cabinet
- Interest Rates that would produce income
- Full presentation to be presented to the BOT-Budget/Finance Committee

AVPF

A. Out of State Tuition Waivers

- Jot Form to be reviewed (John Bain to meet with Veronda Tatum and report back to Cabinet)

B. Nursing Lamp & Pin Pricing

- Supply Accounts to be reviewed (\$20.00 difference)

AVPA

Update:

- Continuing to update computers

III. Announcements:

- Commencement – December 15, 2022 - ECC
(two ceremonies: 5:30 p.m. and 7:00 p.m.)