

# Nominating Committee

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Meeting Minutes

**Date:** Thursday, September 26, 2019

**Time:** 12:30 PM

**Location:** ADM208B Boardroom

## I. Call to Order

Dr. Carolyn Langston called the Nominating Committee meeting to order at 12:34 PM on Thursday, September 26, 2019, in the Administration Building Boardroom – 208A.

## II. Roll Call

*The following committee members were present:* Brandi Cotterman, Carol Modica-Moore, Tim Johnson, Dr. Carolyn Langston, Casey Martin, Roslyn Turner, Dr. Stephanie Tully-Dartez, Mr. Carey Tucker, and Mary Kate Sumner.

## III. Approval of minutes:

Brandi Cotterman made a motion to approve the August meeting minutes. Modica-Moore seconded the motion. Johnson made a note that two nominations that were motioned and seconded via email [see appendix A] were not included in the minutes presented. Langston noted that there were not enough email votes to approve the two nominations. After a vote of the August meeting minutes, the August meeting minutes were approved.

## IV. New Business

Langston opened the floor to fill vacant committee positions presented to the nominating committee [see appendix B]. Tully-Dartez noted that the new dean of continuing education would be on campus in November. This information led to a request to table the two vacant committee positions to be filled by Continuing Education staff members. The committee determined that the Continuing Education vacancies would not impact quorum of the respective committees, so the committee approved the request. Based on information gathered, committee load, and other criteria, the following nominations were made:

- i. Cotterman made a motion for Jennifer Baine to serve as Liberal Arts member on the Academic Standards committee. Turner seconded the motion. After a vote, the motion passed.
- ii. Johnson made a motion to remove James Dubose from the Human Resources committee and add him as the Career and Technical Education member on the Curriculum committee. Martin seconded the motion. After a vote, the motion passed.
- iii. Cotterman made a motion for Roslyn Turner to serve as Liberal Arts member on the Professional Development committee. Martin seconded the motion. After a vote, the motion passed.
- iv. Cotterman made a motion for Donna Hendricks to serve as Liberal Arts member to serve on the Recruitment committee. Martin seconded the motion. After a vote, the motion passed.

- v. Martin made a motion to remove Casey Martin from the nominating committee and add Martha Dunn as Student Services Member. Cotterman seconded the motion. After a vote, the motion passed.
- vi. Cotterman made a motion for Frank Echavarria to serve as Career and Technical Education member on the Human Resources committee. Martin seconded the motion. After a vote, the motion passed.

**V. Announcements**

**VI. Adjourn**

There being no future business, the meeting was adjourned at 1:03 PM.

## Appendix A

Dear Members

**We have two actions needed to complete our list of nominees:**

Since the meeting, Mary Kate and Tim pointed out that we nominated Amanda Rhodes to serve on the Planning Council at our August 22 meeting but failed to include her name on the list we approved.

Tim nominated Amanda for that spot. **If one of you will second the nomination, we can vote by email to complete that nomination.** [We have a second from Brandi. Please vote to accept or reject the list. If it is accepted, I will forward the list to the cabinet for their consideration.]

A second change to our list of nominees is also required. Dr. Spencer will not be able to serve on the Distance Learning Committee as the Student Services representative. Tim nominated O'Brian Holden, tutor coordinator, for that position. **We need a second from the committee before we vote for that change.** [We have a second from Brandi. Please vote to accept or reject the list. If it is accepted, I will forward the list to the cabinet for their consideration.]

Thank you for helping make the slate of nominees complete.

Carolyn

## Appendix B

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Spots to be Filled

<i>Committee / Nominated Person</i>	<b>Position to be Filled</b>
<i>Academic Standards</i>	
	Liberal Arts
<i>Curriculum</i>	
	Career & Tech. Ed
	Continuing Ed. Staff Member
<i>Distance Learning</i>	
	Continuing Ed. Staff Member
<i>Professional Development</i>	
	Liberal Arts
<i>Recruitment</i>	
	Liberal Arts
<i>Nominating Committee</i>	
	Student Services Member