

Planning Council
Friday, October 24, 2014
10:45 a.m. – Administration Building Board Room
Minutes

Meeting called to order at 10:46 a.m.

Present: Dr. Stephanie Tully-Dartez, Dr. Belinda Aaron, Dr. Jim Bullock, Veronda Tatum, Casey Martin, Lauri Wilson, Phil Ballard, Ray Winiecki, Jim Roomsburg, Dean Inman, Jamie McConathy, Dr. John Spencer, Dr. Tim Kirk, Susan Spicher, Christy Wilson, Ken Kelley, Brett Powell, Doyle Manis
Guests: Jennifer Parks and Jennifer Baine

- Approval of the September Meeting Minutes
 - Amendments were made
 - Phil Ballard made a motion to approve the minutes from the September meeting with the amendments made and was seconded by Christy Wilson. All in favor.

- Proposals from Academic Affairs
 - Proposal to Add a Required Lab to the College Algebra Course
 - Lab fee will be required.
 - No extra credit hours will be given, it will still be a 3 hour course.
 - Main goal is to make the students successful.

- Proposals from Student Affairs
 - None

- Proposals from Administrative Affairs—Dr. Belinda Aaron
 - Campus Beautification Day
 - Great Arkansas Cleanup will be October 31. There will be a matching grant from the Federal Government for every man hour they will donate \$23 to Keep El Dorado Beautiful.
 - MSDS Purchase
 - Fire Extinguisher Training at Spring Convocation

- Announcements from Academic Affairs
 - None

- Announcements from Student Affairs—Dr. John Spencer
 - Early Alert Update
 - Monday is check day; please be prepared for students to start coming around.
 - Dr. John Spencer clarified forms and procedures.
 - Good Academic Standing is up to the individual instructors.
 - Must have Learning Center signature before instructor signature.
 - All instructors must sign; no e-mails unless Distance Learning.
 - Program Director may sign for an Adjunct Professor.

- Announcements from Administrative Affairs—Dr. Belinda Aaron
 - Great Arkansas Clean Up
 - Check In is at 9:00 or 12:00.
 - Light lunch provided.
 - Trash bags and disposable gloves will be provided, bring own rakes, etc.
 - Free t-shirts for the first 25 volunteers.
 - There will be a sign in sheet to help track those students who may get extra credit.

- Announcements/ Discussion for the Planning Council—Dr. Stephanie Tully-Dartez

- Planning Committee Retreat
 - Meeting next Friday, October 31 8:00-11:30.
- Additional Announcements
 - Code of Ethics
 - Dr. John Spencer brought up that the College does not have a Code of Ethics.
 - Dr. John Spencer proposed to create an ADHOC Committee formed from the Planning Council to investigate and create a plan. Jim Roomsburg seconded. All in Favor
 - Committee will be discussed and formed at the Planning Council Retreat next week.
 - Lecture Series: Inge Auerbacher
 - She will be in the Conference Center on November 6 at 7:00 p.m.
 - She will be signing books and programs after her presentation.
 - Phil Ballard will be collecting names/suggestions for the 2015/2016 Lecture Series.

Dean Inman made a motion to adjourn with a second by Christie Wilson. All in favor. Meeting was adjourned at 11:11 a.m.