

Planning Council  
Friday, January 23, 2015  
10:45 a.m. – Administration Building Board Room  
Minutes

Meeting called to order at 10:52 a.m.

Present: Dr. Stephanie Tully-Dartez, Dr. Barbara Jones, Dr. Mickey Best, Dr. Jim Bullock, Dr. Michael Chikeleze, Denise Robledo, Veronda Tatum, Francis Kuykendall, Phil Ballard, Art Brown, Jim Roomsburg, Dean Inman, Jamie McConathy, Genevieve White, Dr. John Spencer, Dr. Tim Kirk, Susan Spicher, Christy Wilson, Ken Kelley, Roslyn Turner  
Guests: Ray Winiacki and Nancy Whitmore

1. Introduction to new members: Dr. Mickey Best and Dr. Michael Chikeleze
2. Approval of the November Meeting Minutes
  - a. Christy Wilson made a motion to accept minutes. Motion was seconded by Susan Spicher. All in favor.
3. Announcements from Academic Affairs
  - Faculty Professional Development Committee voted in the January meeting to make a request to the Planning Council for the appointment of a Leadership Program Task Force to investigate the creation of a leadership program at SouthArk.
    - a. Motion made by Genevieve White to act on the request of the Faculty Professional Development Committee to appoint a Leadership Program Task Force. Seconded by Phil Ballard.
    - b. Discussion:
      - Dr. Jones presented a Leadership Workshop at Convocation and it was well received.
      - Faculty and Staff are interested in more leadership training.
      - It would include faculty, staff and people already in leadership roles.
      - Research programs already in place, i.e. Union County and other colleges.
        - i. What the program looks like.
        - ii. How participants are chosen.
      - Help from ACC and AACC?
      - How task force would be selected:
        - i. Volunteers
        - ii. Recommendations
        - iii. From within Planning Council and from outside of Planning Council
    - c. All in favor
    - d. Volunteers were named for the Task Force:
      - Dr. Mickey Best, Christy Wilson, Jamie McConathy, Dr. Michael Chikeleze, Genevieve White and Heather Smith
      - Motion made by Phil Ballard to approve the Task Force, Jim Bullock seconded. All in favor.
4. Announcements from Student Affairs
  - None
5. Announcements from Administrative Affairs
  - None
6. Announcements/ Discussion for the Planning Council

- Determine method and date of formal Strategic Plan components and key performance indicators per the approved motion at the November 21, 2014 Meeting.
  - a. Motion made by Christy Wilson to split initiatives into sub-committees and review outside of main Planning Council meeting. Seconded by Dr. John Spencer.
  - b. Discussion:
    - Amendment motion made by Christy Wilson to have Dr. Stephanie Tully-Dartez divide those committees up. Seconded by Art Brown. All in favor.
    - Timeline was discussed and decided to have a report back to the Planning Council at the February 27, 2015 Planning Council meeting.
  - c. All in favor
  
- Feedback on APM policy 1.03 and 1.07
  - a. Tabled until February 27, 2015 Planning Council meeting.
  - b. Dr. Stephanie Tully-Dartez to re-send out e-mail with APM policies with any proposed changes being reported back by February 4, 2015.
  
- Prioritization/distribution of recommendations from the planning retreat.
  - a. Discussion of Results:
    - Denise Robledo brought up whether we needed to table discussion until after the progress of the Strategic Plan was evaluated.
    - Phil Ballard made a motion to go through the list and mark the top 3 short-term and top long-term objectives in each group. Motion was seconded by Genevieve White, all in favor.
    - Discussion was held for each objective.
    - Motion made to extend meeting by 15 minutes, seconded by Genevieve White. 1 opposed, motion passed.
    - Genevieve White made a motion to let each committee review their functions and then meet with their appropriate VP prior to the next planning council meeting to determine if the committee is doing what it should be doing. Second was provided by Denise Robledo. All in favor.

Dr. John Spencer made a motion to adjourn with a second by Dean Inman. All in favor. Meeting was adjourned at 12:00 p.m.