

Planning Council

MEETING MINUTES

Date: March 19 & 20, 2020

Place: Email Meeting

I. Call to order

Dr. Stephanie Tully-Dartez requested Mary Kate Sumner, to send out the Agenda by email. The email was sent on March 19, 2020 at 11:11 am and stated the following:

I have attached the Agenda for this Month's Planning Council Email Meeting.

We are asking everyone to review the information and reply to me directly with any comments/recommendations that you might have, starting now. I will compile responses and send them to the group.

We plan to close the email meeting at noon on Friday, March 20.

I will send an email to the group at noon on Friday, March 20 stating that all items on the agenda have been moved forward to cabinet, unless any comments/recommendations are made to send any items back to council.

Any comments/recommendations made after the final email will not be included in the minutes.

II. Roll Call

The following council members were emailed Dr. Ken Bridges, Benjamin Cagle, Keith Everett, Justin Geurin, Caroline Hammond, Charley Hankins, Mandi Haynes, Dean Inman, Tim Johnson, Dr. Tim Kirk, Dr. Carolyn Langston, Casey Martin, Dr. Cindy Meyer, Dr. Derek Moore, Dr. Michael Murders, Kathy Reaves, Cynthia Reyna, Amanda Rhodes, Philip Shackelford, Veronda Tatum, Karsten Tidwell, Carey Tucker, Dr. Stephanie Tully-Dartez, Dr. Bentley Wallace, Brooks Walthall, Vanessa Williams, Ray Winiecki, and Dr. James Yates.

III. Cabinet Updates

- a. The following items were brought to cabinet as Action items and were approved:
 - i. Elimination of the English II course (BSTD 0613 English II) and replace with Composition I (BSTD 0211) with Laboratory course (including changing all current catalog entries regarding prerequisite of English II toward any and all college level courses).
 - ii. APM 1.10 Change - Merge the Distance Learning Committee and Library Committee into a new, combined Academic Support Committee.
 - iii. SouthArk's Academic All-Star eligibility, selection process, and application process.

IV. Actions/Discussion

- a. Academic Affairs – Dr. Cindy Meyer
 - i. Make prerequisite for BUSI 2013 BUSINESS STATISTICS an either/or to include MATH 1023 College Algebra or MATH 1113 Mathematical Reasoning.
 - ii. Change prerequisite for BLAW 2013 LEGAL ENVIRONMENT OF BUSINESS from ENGL 1123 Composition II to ENGL 1113 Composition I.
 - iii. Change to GPS for Entertainment and Media Arts (Reflects the need to sequence course offerings in the same sequence that media is created starting with scriptwriting and preproduction and continuing through to a completed project through their four semesters. This also will have students prepared for the last two semesters of internships

and will turn out a better trained employee base. The addition of BUSI and MKTG courses will provide students with the necessary training to build and maintain a business if that is the chosen route.)

- iv. Change to Microbiology course ID from MBIO 1124 to BIOL 2174. (will retain budget management under microbiology and not under biology budget)
- v. Create a Certificate of Proficiency in Education.
- vi. Create a Technical Certificate in Education.
- vii. Change Early Education from minimum 2.5 GPA to 2.0 GPA. (for college graduation)
- viii. Change Education from minimum 2.7 GPA to 2.0 GPA and add course options for students seeking Middle or Secondary Education (for college graduation)
- ix. Certificate of General Studies (CGS) change Computer Science 'requirement' to 'choice'. CGS choice is between Computer Science and Social Science. Associate of Arts (AA) change Consumer Science 'requirement' to 'choice'. AA choice is between Computer Science and Social Science. For AA, Social Science will be a choice in first semester, but mandatory by completion of AA program.
- x. History and Social Science change from mandated courses to freedom choice for any history and social science courses for Associate of Arts of 6 credit hours of History and 6 credit hours of Social Sciences and 3 credit hours of either History or Social Science – for a total of 15 credit hours.
- xi. Change Phlebotomy curriculum and Certificate of Proficiency, from: MLSC 1014 Phlebotomy/Lab, MLSC 1042 Phlebotomy Practicum, HCIT 1003 Medical Terminology, and CSCI 1003 Computers and Information Processing - to MLSC 1007 Phlebotomy. (CP total of 7 credit hours)
- xii. Change CSCI 2143 Microcomputers: Business Applications to BTEC 2143 Business Applications. (not an ACTS course)
- xiii. Change CSCI 1003 Computers and Information Processing to CSCI 1003 Introduction to Computers.
- xiv. APM 3.17 Change - Changes to Academic Assessment Manual.

All items on the agenda moved forward to Cabinet

V. Discussions

- a. Academic Affairs – *Dr. Cindy Meyer*
 - i. Reporting of Academic Forgiveness cases will be to Vice President for Academic Affairs.
 - ii. Tab is being created in MyCampus to house frequently used academic forms.

VI. Announcements

- a. Planning Council Members
 - i. Next Planning Council Meeting will be April 24, 2020 at 10:45am.

VII. Adjournment

- a. All items will be sent forward to cabinet.
- b. No negative feedback was provided. On Friday, March 20, 2020 at 12:19 pm the email meeting ended.

Minutes submitted by: Mary Kate Sumner