

# Planning Council

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## MEETING MINUTES

Date: Friday, January 22, 2021

Time: 10:45 a.m.

Place: Virtually - Microsoft Teams Program

### I. Call to order

Dr. Stephanie Tully-Dartez called to order the regular meeting of the Planning Council at 10:45 a.m. on Friday, January 22, 2021 virtually through Microsoft Teams Program.

### II. Roll Call

*The following council members were present: Dr. Ken Bridges, Benjamin Cagle, Brandi Cotterman, Keith Everett, Dr. Justin Geurin, Gary Hall, Caroline Hammond, Mandi Haynes, Dean Inman, Tim Johnson, Dr. Tim Kirk, Dr. Carolyn Langston, Dr. Cindy Meyer, Dr. Derek Moore, Dr. Michael Murders, Kathy Reaves, Cynthia Reyna, Amanda Rhodes, Philip Shackelford, Veronda Tatum, Karsten Tidwell, Carey Tucker, Dr. Stephanie Tully-Dartez, Dr. Bentley Wallace, Brooks Walthall, Vanessa Williams, Lauri Wilson, Ray Winiecki, and Dr. James Yates.*

*The following council members were excused: Casey Martin, Deborah Moore, and Dusty Shepherd.*

*The following guests attended the meeting: Michael Roberts, Dr. Sterling Claypoole, and Mary Kate Sumner – Recorder.*

### III. Approval of minutes from previous meetings

Philip Shackelford made a motion to approve the minutes of the council meeting held on Friday, November 20, 2020. Brooks Walthall seconded the motion. The minutes were approved as written.

### IV. President's Updates

- a. "What's Happening at SouthArk"
  - i. Please keep bringing updates, ideas, announcements, and events to the Friday Teams chat.
- b. VPAA Search
  - i. Reviewing applicants will continue. Interviews will be conducted at the end of February, and hopefully wrapping up the beginning of March.
- c. Covid Vaccinations
  - i. 80+ employees were vaccinated in January, and there will be more opportunities to receive the vaccinations
- d. Network – to go down today (January 22) and updates made after noon.

### V. Cabinet Updates

- a. The following items were brought to cabinet as Action items and were approved:
  - i. Change OCCU 2103 *Knowledge, Health, and Wellness of Disease Processes* course description.
  - ii. APM 1.10 Change - Revise function 4 and 5 of the Academic Support Committee to include the statement "annually and as needed".
  - iii. Revised Faculty Manual – APM 3.19

### VI. Actions

- a. Academic Affairs – Gary Hall
  - i. No report.
- b. Student Affairs – Tim Johnson
  - i. No report.

- c. Administrative Affairs – *Lauri Wilson*
  - i. APM 2.18 – Salary Payments. Update to the pay schedule.
    - 1. Changes made to APM 2.18 will start in the new Fiscal Year (after July 2021).

*All Action items above are to be sent forward to cabinet.*

## **VII. Discussions**

- a. Academic Affairs – *Gary Hall*
  - i. No Report.
- b. Student Affairs – *Tim Johnson*
  - i. No Report.
- c. Administrative Affairs – *Lauri Wilson*
  - i. No Report.

## **VIII. Announcements**

- a. Officers of Committees and Councils – Information is attached. We are still needing a few committees to send their information to their councils.
- b. Academic Affairs – *Gary Hall*
- c. Student Affairs – *Tim Johnson*
- d. Administrative Affairs – *Lauri Wilson*
- e. Nominating Committee – *Brandi Cotterman*
  - i. Nominating Committee will meet soon to nominate employees for the opened committee spots.
- f. Cabinet
- g. Planning Council Members
  - i. Next Planning Council Meeting will be a meeting held February 26, 2021.
- h. Guests

## **IX. Comments**

## **X. Adjournment**

A motion to adjourn was made by Dr. Cindy Meyer, and seconded by Keith Everett. The meeting was adjourned at 11:01 a.m.

*Minutes submitted by: Mary Kate Sumner*