Pre-College Education Committee Meeting

February 26, 2015

10:50 a.m.

TEC Conference Room

**In attendance:** Dr. John Spencer, Sarah Pasterniak, Tim Johnson, Tammi McKinnon,

Jim Roomsburg, Sandra Tibbs, and Barbara Howell

**Absent:** Shannon Rogers, Susan Spicher

1. **Call to Order**

Dr. John Spencer called the meeting to order at 10:50 AM.

1. **Approval of Minutes**

Minutes were reviewed and approved from January 26, 2015 meeting.

1. **Old Business**
* Concerning recruitment efforts for GED students, Dr. Spencer admitted that the Advising coaches have not visited East campus to talk to GED students.
* Dr. Spencer, Cathy Harrell, and Heather Smith attended the GED Mardi Gras celebration on East Campus.
* Dr. Spencer will start being more proactive concerning recruitment.
* The Recruitment, Retention, and Student Success (RRSSC) committee has been repurposed and restructured. The RRSSC committee was too big and will now focus solely on student retention and success. Everyone on the RRSSC for recruitment purposes has been taken off the committee and will focus on recruiting on the Pre-College Education committee. Heath Waldrop will be added to the Pre-College Education meeting.
* The Pre-College Education committee will focus more on recruiting as a whole and will help review recruitment plans for the college. He expects that we will be asked to help with increasing enrollment.
* Tammi asked about changing the curriculum for the Cosmetology Technical certificate that was discussed in our last meeting. Dr. Spencer stated that this has been addressed within that department and does not fall under this committee.
1. **New Business**

Dr. Spencer asked members for updates or upcoming events.

* Barbara announced that Upward Bound will have host their annual GospelFest on Saturday, March 14 at 6:00 p.m. and that Dr. Spencer is on program to sing.
* Dr. Spencer asked about African American Family and Friends Day (AAFFD) Barbara stated that it was better than last year. The agenda was good and the speakers were great. He asked Tim about the information cards that had been collected that day and if the committee need to help with the cards. Tim stated that Veronda Tatum had the cards. Dr. Spencer said this committee could help with the cards.
* Dr. Spencer brought a motion forward as a proposal to add the Director of Marketing, Heath Waldrop, to the Pre-College Education committee. Jim seconded the motion. No discussion and all members were in agreement.
* Dr. Spencer stated that we also need another faculty member on the Pre-College Education committee, specifically a Health and Natural Science (HNS) faculty member. He state that the committee should consist of five faculty members. He asked if members had anyone in mind. Sarah suggested Blake Nolan. Dr. Spencer opened the floor for nominations other than Blake Nolan. He asked for a second for Blake.
* Tammi suggested asking Blake before nominating him. She stated that Blake should have the time and opportunity to serve on the committee. Sarah also mentioned Kelly Dr. Spencer agreed with her and Tammi made a motion that Dr. Spencer contact Dean Brown to appoint a HNS member. Sarah seconded the motion. All members agreed.
1. **Adjournment**

Dr. Spencer asked that we adjourn. Jim made a motion that we adjourn. Tammi seconded the motion. The meeting adjourned at 11:03 AM.

*Respectfully submitted: Barbara Howell*