

Retention and Student Success Committee

MEETING Minutes

Date: October 12th, 2022

Time: 4:00 p.m.

Place: Microsoft Teams

I. Call to Order

- a. *Mike Laws* called to order the regular meeting of the Retention and Student Success Committee at 4:00 on Wednesday, October 12, 2022, via Microsoft Teams

II. Roll Call

- a. ***The following committee members were present:*** *Katie Bourne, Jim Yates, Angie Parker, Cassie Tavorn, Curt Scotia, Monica Stell, Ashley Holt, Benjamin Cagle, Jayna Winiecki, Dr. Tully-Dartez, Tim Johnson*
- b. ***The following committee members were excused:*** *Kathy Reaves*
- c. ***The following committee members were absent:***

III. Approval of Minutes

- a. Approval of minutes of the last meeting held on April 13th, 2022. *Jim Yates* made a motion to approve the minutes with no changes. *Jayna Winiecki* seconding the motion. The minutes were approved as written.
- a.

IV. Chair Updates – *Michael Laws, Chair*

- a. Vice Chair: *Jim Yates* volunteered to be vice chair. *Cassie Tavorn* motioned to approve *Jim Yates* as Vice Chair. *Angie Parker* seconded the motion. Motion carried.
- b. Secretary: *Jim Yates* made a motion for *Katie Bourne* to be secretary. *Dr. Tavorn* seconded the motion. The motion carried.
- c. Times for meetings: *Angie Parker* made a motion for meetings to be second Wednesday of the month at 4 PM. *Jim Yates* seconded the motion. Motion carried.

V. Old Business

- a. Presentation and Discussion of Retention Plan Data Summary Report: discussion on how this was completed last semester
- b. Vote needed to approve/not approve Retention Plan Data Summary Report: discussion on how this was completed last semester

VI. New Business

- a. Plan to meet with Dr. Stephanie Tully-Dartez for plan of retention plan
- b. Discussions: none

VII. Announcements

- a. Times that we approve for the next month Retention and Student Success Committee.

VIII. Adjourn

- a. A motion to adjourn was made by Jim Yates and seconded by Cassie Tavorn. The meeting was adjourned at 4:26 PM.

*Minutes submitted by:
Katie Bourne*