

# Student Services Committee

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## MEETING AGENDA

Date: Wednesday, September 29, 2021 Time: 3:00 p.m.

Place: TEAMS

Members Present: Amelia Yarbrough, Kelly Goodwin, Ashley Dougan, Lillian Ellen, Katherine Bourne, Tammie Norris, Gary Hall, Dr. Derek Moore

Members Absent: Roy Williams, Tori McDiarmid

Guests attending: Mary Kate Sumner

### I. Call to Order

- a. Amelia Yarbrough called meeting to order at 3:00 pm

### II. Approval of Minutes

- a. Approval of minutes of the last meeting held on April 14, 2021
- b. Made 1<sup>st</sup> motion: Gary Hall
- c. Made a 2<sup>nd</sup> motion: Lillian Ellen

### III. Chair Updates – *Name, Chair*

- a. Welcome to the committee

### IV. Old Business

- a. No old business noted/voiced at this time.

### V. New Business

- a. Actions
  - Gary Hall nominated Katherine Bourne as vice-chair, Ashley Dougan 2<sup>nd</sup> motion, motion carried
  - Kelly Goodwin to remain as secretary, Ashley Dougan made 1<sup>st</sup> motion, Tammie Norris made 2<sup>nd</sup> motion, motion carried
  - Determined future meetings: 4<sup>th</sup> Wednesday of each month, 3:00pm, TEAMS
  - Review APM 1.10
    - Functions-removed Who's Who nomination

- 1<sup>st</sup> motion to approve the changes: Kelly Goodwin
- 2<sup>nd</sup> motion: Gary Hall
- Motion carried
- Membership-added Dean of Student Support Services to membership, by way of advisory position
  - 1<sup>st</sup> motion to approve changes: Lillian Ellen
  - 2<sup>nd</sup> motion to approve changes: Ashley Dougan
    - Motion carried

b. Discussion

- Discussion to approve new JAG club
  - 1<sup>st</sup> motion: Gary Hall
  - 2<sup>nd</sup> motion: Ashley Dougan
  - Motion carried
- Discussion to have a student recognition ceremony for Fall 2021
  - Virtual or in person, need to bring forth proposal according to Dr. Moore, Ashley Dougan and Gary Hall to be on subcommittee for looking into this, as well as Katie Bourne, team will meet in next 2 weeks

**VI.** Announcements- none at this time

**VII.** Adjourn at 3:42

- a. Made 1<sup>st</sup> motion to adjourn: Gary Hall
- b. Made 2<sup>nd</sup> motion to adjourn: Kelly Goodwin