



Proof of Separation

Your 2023 – 2024 FAFSA indicated that you or your parents (step-parents) are either divorced, widowed, or separated, but not divorced.

If the status is divorced or widowed, you may provide a copy of the Divorce Decree, Death Certificate, Obituary, etc. in lieu of this form. If the divorced/widowed documentation was previously submitted, please mark here \_\_\_\_\_ and print your Name \_\_\_\_\_, Student ID \_\_\_\_\_ and skip the remainder of this form.

If the status is separated but not divorced, please complete the bottom portion of this form in order for our office to verify you or your parent’s separation status. We must verify the separation per Federal Requirements. This form must be notarized BEFORE you submit it to the South Arkansas Community College Financial Aid Office.



Student Printed Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Date of Marriage: \_\_\_\_\_ Date Separation Occurred: \_\_\_\_\_

You must provide at least ONE form of documentation from the list below:

- You must submit proof of separate residence for both parties. (EX: A lease /contract agreement showing different households or separate utility bills. Hand written letters will not be accepted.)
• Current year’s tax return. If filed jointly, an explanation from a tax accountant of WHY a joint return will or was filed will be required.
• Documentation from an Attorney or Legal Aid stating representation.
• A letter from a social agency, such as the Department of Human Services, stating that they are aware of the separation, and according to their files, eligible for the government program they represent.
• A letter from a shelter for “Victims of Domestic Violence” or a “Homeless Shelter”, stating the date entered and departed from the facility.
• A letter from a “Professional” that has knowledge of the separation, stating the date of separation, living arrangements, length of time separation occurred, and their knowledge of these events. If this letter is not on the professional’s letterhead, it must be notarized. (This CANNOT be a relative or a personal friend).

Documentation submitted must be reviewed and approved before financial aid will be awarded. Submission of the requested documentation does not guarantee approval.

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This section must be completed by a Notary: (Notary’s Personalized Seal)

Signature of Student / Parent

State of \_\_\_\_\_, County/Parish of \_\_\_\_\_

Before me, \_\_\_\_\_, on this \_\_\_\_\_ day, of \_\_\_\_\_ (month), \_\_\_\_\_ (year), personally appeared known to me or proved to me through \_\_\_\_\_ (description of ID or other documentation) to be the person whose name is subscribed above and states under oath that the above information is true and correct to the best of their knowledge and belief.

Given under my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Public’s Signature