

Admission & Registration: 7 Easy Steps

Admissions

- 1
 - Complete an online Application for Admission at www.southark.edu.
 - Send official transcript(s) directly to Office of Admissions from your college or high school/GED attended.
 - Provide immunization records proving 2 MMR shots if born after January 1, 1957, to the Office of Admissions.
 - Submit placement test scores (Accuplacer, ACT, ASSET, COMPASS, SAT).

Office of Admissions: 870.864.7195, admissions@southark.edu, 2nd floor, Conference Center, Student Services, 870.864.7137 (F)

Placement Testing and Test Prep

- 2
 - Reading, English/writing, and math placement scores must be submitted.
 - Our placement exam is not timed, costs \$10, and takes approximately 2 hours to complete.
 - The Testing Center has test prep resources, including practice tests, skill-building websites, and tutoring.

Testing Center: 870.864.7196, testing@southark.edu, 2nd floor, Conference Center, Room 220

Financial Aid

- 3
 - Students are **strongly** encouraged to complete the FAFSA (Free Application for Federal Student Aid).
 - Go to www.fafsa.ed.gov SouthArk's school code is 013858.
 - Financial aid programs include scholarships, loans, and student employment opportunities.

Office of Financial Aid: 870.864.7150, finaid@southark.edu, 2nd floor, Conference Center, Student Services

Advising, Registration, and Orientation

- 4
 - **Make an appointment** with your academic advisor. See reverse side for contact information.
 - On-campus registration with an academic advisor is **strongly** encouraged for first-year college students.
 - Sign up for New Student Orientation at www.southark.edu/NSO. Students who complete this mandatory orientation are more likely to have a smoother transition to SouthArk.

Academic Advising: 870.862-8131 ext. 622, advisor@southark.edu, 2nd floor, Conference Center, Student Services

Orientation: 870.864-8416, studentactivities@southark.edu, 1st floor, Computer Technology Building, Room 123

Student ID and Parking Decal

- 5
 - All students are required to have a SouthArk photo ID.
 - A FREE student ID and lanyard are provided to all new students.
 - Parking decals and student ID's are available in the SouthArk Library.

Library: 870.864.7115, librarystaff@southark.edu, Library

Tuition and Fees

- 6
 - All tuition and fees must be paid by the payment deadline or all courses will be dropped.
 - Out-of-state tuition waiver form can be found at form.jotform.com/61015795019960
 - Payments can be made using the following methods: pay with cash or check through the Business Office; debit or credit payments using Cashier under Pay for College; or a payment plan e set up through My Campus (www.southark.edu).
 - The student ID number is sent to the email address provided on the application.
 - See reverse side for username and password information.

Business Office: 870.862.8131, ext 620; businessoffice@southark.edu, 2nd floor, Administrative Building

Textbooks and Classes

- 7
 - Log on to southark.ecampus.com to order all required textbooks and materials.
 - Retain all receipts in case purchased items need to be exchanged or returned.
 - Visit all on-campus classrooms prior to the first day of classes to become familiar with their locations.

eCampus: 859-209-6958, bookstore@ecampus.com

Academic Advisors

Academic Advisors are assigned according to major. You may find your advisor below based on your major.

Associate of Arts/General Studies, Business, Criminal Justice, and Entertainment and Media Arts

Ms. Kathy Reaves, 870.864.7141, kreaves@southark.edu

Student Services, Room 253, Conference Center, West Campus

Automotive, Culinary Arts, General Technology, Mechatronics, Process Technology, Welding, Radiologic Technology, Emergency Medical Technician, Paramedic, Medical Coding, Phlebotomy, and Baseball Student Athletes

Ms. Sarah E. Johnson, 870.875.7233, sejohnson@southark.edu

Student Services, Room 244, Conference Center, West Campus

Computer Information Technology

Ms. Roslyn Turner, 870.864.7170, rturmer@southark.edu

Computer Technology Building, Room 124, West Campus

Concurrent Credit

earlycollegestart@southark.edu

<https://www.southark.edu/college-credit-in-high-school>

Early Childhood and Education

Ms. Susan Spicher, 870.864.7184, sspicher@southark.edu

Whitfield Classroom Building, Room 239, West Campus

Nursing, Surgical Technology, and Physical Therapist Assistant

Mr. Kevin Seymore, 870-865-7207, klseymore@southark.edu

Student Services, Room 254, Conference Center, West Campus

Student Athletes

Ms. Kathy Reaves, 870.864.7141, kreaves@southark.edu

Student Services, Room 253, Conference Center, West Campus

Ms. Sarah E. Johnson, 870.875.7233, sejohnson@southark.edu

Student Services, Room 244, Conference Center, West Campus

Office of the Registrar

Jayna Winiecki, 870.864.7142, registrar@southark.edu,

Student Services, Conference Center, West Campus

MyCampus, Blackboard, and Email Log In Information

Email Username: First 3 letters of first name, First 3 letters of last name, Last 4 digits of student ID number, & @southark.edu

Username: First 3 letters of first name, First 3 letters of last name, & Last 4 digits of student ID number

Password: SA* then the complete new student ID | Example: SA*777000000