Internship "Journey"

South Arkansas Community College

Flowchart:
- Internship Program
  - Is there an internship course for this field?
    - Yes: Complete Internship MOU
      - Internship Host: click to see Intern Host Responsibilities
      - Intern: Complete Internship MOU
        - Internship Host: click to see Intern Host Responsibilities
        - Two departments with SouthArk
          - Click to see Career Services Responsibilities
          - Click to see Program Director's Responsibilities
  - No, but would like one: Work with your dean/AVP

Steps:
- Early Registration: Register for Internship Course
- Upon Registering for Internship Course: Meet with Career Services for Updated Resume and Mock Interview
  - Prior to Semester Start: Internship Host on site for Interviews & Negotiations
    - First Day of Classes: Internship Begins
      - Bi-Weekly Status Updates
      - Concluding Reports
      - Final Grades
    - Notify Career Services of Placements