

Universal Application for Prior Learning Assessment

(Please Print)

Last Name of Student	First	MI	Application Date
Student ID#	Phone	Alternate Phone	
Street Address	City/State ZIP	Email Address	

Signatures on this form indicate that the advisor has checked and student is aware that:

- Student must have completed at least 6 **non-developmental** credit hours at SouthArk before the credit can be transcribed.
- No more than 50% of the credits on a certificate program or 50% of the credits on an associate's degree may be earned from Prior Learning Assessment methods, up to 30 hours total.
- The process to evaluate credit will be completed within 5 working days of the application date.

_____ (Printed Name and Signature of Admissions/Advising Staff)

_____ (Date)

Student Consent:

This application is a request to have my non-traditional learning experiences assessed. It does not guarantee the award of credit. I am aware that up to 50% of certificate or associate degree coursework may be earned through prior learning assessment (PLA).

_____ Student Signature

_____ Date

1) Credit by External Competency Exam – Gain credit through national exams (CLEP, AP, DANTES)

Test Taken _____ Seeking Credit for _____ Score _____
Course Prefix Course # *attach copies

2) Credit by Internal Challenge Exam – Gain credit through exams used by SouthArk department faculty.

Is test score passing? Yes No

Course Prefix Course # * Score

Even if the score is not passing, scan documentation to indicate that the challenge was attempted.

3) Credit by ACE Workplace Education Training – Gain credit through training programs evaluated by the American Council on Education (visit <http://www2.acenet.edu/credit> for ACE credit evaluations) evaluation copies attached.

Ace ID _____ Seeking Credit for _____ Match No Match
Course Prefix Course #

4) Credit by Professional Training – Gain credit through evaluation of professional training, certificate copy attached.

Certificate Description _____ Seeking Credit for _____ Match No Match
Course Prefix Course #

5) Credit by Joint Services Transcript Evaluation – Gain credit through evaluation of military training, evaluated by the American Council on Education or evaluation of military training course description. Copy of the JST attached.

Ace ID _____ or Military Course ID _____ Seeking Credit for _____ Match No Match
Course Prefix Course #

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6) Credit by DD214 Evaluation – Gain credit through evaluation of military training, DD214 copy attached.

DD214 ID _____ Seeking Credit for _____ Match No Match
Course Prefix Course #

7) Credit by Evaluation of Prior Learning by Licensure/Certification (Gain credit with current licensure or certification.) Attach copies of licenses or certifications.

A) Professional Licensure – Institutional review required.

Type _____ Number _____ Licensing Agency _____

Seeking Credit for _____ Match No Match
Course Prefix Course #

B) Professional Certification -- Institutional review required.

Type _____ Number _____ Certifying Agency _____

Seeking Credit for _____ Match No Match
Course Prefix Course #

8) Credit by Portfolio for Prior Knowledge/Skills (Credit earned through the professional review of a portfolio demonstrating that current course learning skills and objectives are met. Credit may not be transferable.) Application must be attached to portfolio when presented for evaluation and remain with the portfolio until approved.

Semester enrolled in Portfolio Development program _____ Year _____

Portfolio Development Instructor _____

Seeking Credit for _____ Match No Match
Course Prefix Course #

Signature(s) below indicates verification that credentials/evidence presented meet criteria for award of credit for the following SouthArk course:

Signature of Registrar's Office **Date** (for External Exams and ACE evaluated training)

Signature of Academic Dean **Date** (Only req. for Professional/Military training not evaluated by ACE, Challenge exams, Licensure and Certification)

Signature of Vice President of Learning **Date** (Only req. for Portfolio Evaluation)