



SouthArk Guided Pathway to Success (GPS)

ACADEMIC MAP: General Business A.A.S. Office Tech option (Program of Study) FULL-TIME 2019-20 Catalog

| | | | | | |
|--|--|---|--|-----------------|------------------------------|
| Student Name | | Student ID | | Student Phone # | |
| Advisor Name | | Advisor E-mail | | Advisor Phone # | |
| Expected Award upon Program Completion | | <input type="checkbox"/> CP <input type="checkbox"/> TC <input type="checkbox"/> AA <input type="checkbox"/> AS <input checked="" type="checkbox"/> AAS | | | Sem/Yr Expected to Graduate: |

STUDENT'S BSTD REQUIREMENTS (Write in needed courses based on test scores or transfer work):

| SUBJECT | TEST | SCORE | COURSES NEEDED | SEMESTER | GRADE |
|---------|------|-------|----------------|----------|-------|
| Reading | | | | | |
| Writing | | | | | |
| Math | | | | | |

CHOOSE COURSE PLAN WITH ADVISOR TO ASSURE PROPER ACADEMIC PROGRESSION

FIRST SEMESTER/YEAR: _____ / _____

| Course Number | Course Name | Code (see key) | Sem/Yr | Grade | Credit Hours | Milestones | Actions |
|---------------|--------------------------------------|----------------|--------|-------|--------------|------------|---|
| SASC 0103 | SouthArk Success | * | | | 3 | | <ul style="list-style-type: none"> ✓ Work to complete Campus Technology before class begins or within the first two weeks. ✓ Meet with various program directors or faculty to explore interest. ✓ Complete https://www.careerwise.mnscu.edu/careers/clusterAssessment. ✓ Find a comfortable study place on campus. ✓ Begin making plans to complete your FAFSA for the next academic year. |
| SASC 1101 | Campus Technology | * | | | 1 | | |
| ADMS 1023 | Intermediate Keyboarding | F | | | | | |
| ADMS 1003 | Introductory Accounting | * | | | 3 | | |
| CSCI 1003 | Computers and Information Processing | T,* | | | 3 | | |
| ENGL 1113 | Composition I | *,T | | | 3 | | |
| MGMT 1113 | Intro to Management | F | | | 3 | | |
| Total | | | | | 19 | | |

SECOND SEMESTER/YEAR: _____ / _____

| SECOND SEMESTER YEAR: | | | | | | | |
|---------------------------|--|----------------|--------|-----------|--------------|---|--|
| Course Number | Course Name | Code (see key) | Sem/Yr | Grade | Credit Hours | Milestones | Actions |
| MATH 1023 MATH 1333 | College Algebra OR Mathematical Reasoning | *,T | | | 3 | ✓ Completed 3 hours of Math and English. ✓ Completed Campus Technology. ✓ Met with program directors or faculty in areas of interest. ✓ Found a good place to study. ✓ Completed the FAFSA. | ✓ Apply for scholarships for the next academic year before March 1 st ✓ Look to get involved on campus ✓ Update your advisor on the status of your exploratory course. ✓ Meet with Advisor to Apply for the Certificate of Proficiency |
| ENGL 1123 | Composition II | T | | | 3 | | |
| BUSI 1003 OR ENTR 1003 | American Enterprise System or Intro to Entrepreneurship | T P | | | 3 | | |
| CSCI 2143 | Microcomputer Business Applications | * | | | 3 | | |
| Elective | BUSI, CSCI, MGMT, ENTR, ADMS, ACCT or ECON elective | E | | | 3-4 | | |
| Total | | | | 15 | 15-16 | | |
| | | | | | | | |
| | | | | | | | |

THIRD SEMESTER/YEAR: _____ / _____

| Course Number | Course Name | Code (see key) | Sem/Yr | Grade | Credit Hours | Milestones | Actions |
|---------------|--|----------------|--------|-------|--------------|---|--|
| BUSI 2063 | Business Communications | T | | | 3 | <ul style="list-style-type: none"> ✓ Became involved on campus. ✓ Applied for scholarships. | <ul style="list-style-type: none"> ✓ Meet with Advisor to apply for the Technical Certificate |
| ENGL 2123 | Advanced Grammar & Composition | F *,T | | | 3 | | |
| ECON 2003 | Macroeconomics | F,T | | | 3 | | |
| ACCT 2103 | Principles of Accounting I | T,* | | | 3 | | |
| Elective | BUSI, CSCI, MGMT, ENTR, ADMS, ACCT or ECON elective | E | | | 3-4 | | |
| Total | | | | | 15-16 | | |

FOURTH SEMESTER/YEAR: _____ / _____

| Course Number | Course Name | Code (see key) | Sem/Yr | Grade | Credit Hours | Milestones | Actions |
|---------------|--|----------------|--------|-------|--------------|------------|---|
| ADMS 2703 | Profession Projects and Portfolio Design | S | | | 3 | ✓ | ✓ Meet with Advisor to apply for Associate degree ✓ Attend Graduation Fair |
| ECON 2103 | Microeconomic Principles | S,T | | | 3 | | |
| BUS 2043 | Customer Service and Support | S | | | 3 | | |
| CSCI 1903 | Desktop Publishing | S | | | 3 | | |
| CSI 2223 | Excel | S | | | 3 | | |
| Total | | | | | 15 | | |

BASIC STUDIES REQUIREMENTS:

Reading: ACT 19 or above (or) ASSET 43 or above (or) COMPASS 83 or above (or) Accuplacer Classic 78/ Next Generation 253 or above (or) complete BSTD 0613 English II.

Writing: ACT 19 or above (or) ASSET 45 or above (or) COMPASS 80 or above (or) Accuplacer Classic 83 or above (or) complete BSTD 0613 English II.

Math: ACT 19 or above (or) ASSET Intermediate Algebra Skills 43 or above (or) COMPASS 71 or above (or) Accuplacer Classic 78/ Next generation 255 or above (or) complete BSTD 0513 Intermediate Algebra

I understand that when seeking a credential, I may be required to enroll in basic studies (BSTD) courses as a result of my test scores in compliance with Arkansas Law, Act 1052, which may take additional semesters for successful completion.

SIGNATURES:

Student: _____

Date: _____

Advisor: _____

Date: _____

Registrar: _____

Date: _____

COMMENTS AND NOTES:

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|---------------------------------|---|
| Program Description | A.A.S. General Business—Full time plan for students entering in a fall semester |
| Program Requirements | 64 credit hours |
| Link to Program Webpage | https://www.southark.edu/academics/arts-and-science/general-business-administration |
| Career Opportunities | Department Manager, Shift Supervisor, Accounting Clerk, Administrative Assistant, and Entrepreneur |
| Transfer Paths and Requirements | UALR, B.S. in Business |

| | | | | |
|--------------------------------------|-----------------------------|-------------------|---------------------------------|---|
| F - Only offered in Fall semester | O – Only offered Online | T - Transfer | CP – Certificate of Proficiency | AA – Associate of Arts Degree |
| S – Only offered in Spring semester | P – Prerequisite to Program | E - Elective | TC – Technical Certificate | AS – Associate of Science Degree |
| SU – Only offered in Summer semester | SUB - Substitution | * Critical Course | | AAS – Associate of Applied Science Degree |
| | | | | |



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FOR OFFICE USE ONLY - GRADUATION REQUIREMENTS:

| | | | | | |
|------------------------------|--|---------------------------|--|---|--------------------------|
| SouthArk Credit Hours | | TOTAL CREDIT HOURS | | Minimum Cumulative GPA of 2.00? (Required) | <input type="checkbox"/> |
| Transfer Credit Hours | | CUMULATIVE GPA | | Any 50% or the last 25% of Total Credit Hours? (Required) | <input type="checkbox"/> |