Letter of Recommendation Information Form

Instructions
Complete this form and present it your counselor or teacher when you want him or her to write you a letter of recommendation. Keep in mind that you should include information that will provide a good idea of your strengths, interests, and goals and set you apart from your peers.

Who are you?
This information will be used to tell the college admission committee about you.
Describe the following:
- Personal qualities: ________________________________________________________________
- Unusual talents: _________________________________________________________________
- Academic strengths: _____________________________________________________________
- Worthwhile community activities: _________________________________________________

Your assets
Describe the assets/characteristics that will set you apart from thousands of other applicants.
_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________

Life in school
Describe a classroom or academic experience that has given you great satisfaction in the last two years.
_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________
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Life outside school
Describe an activity or experience outside of school that has touched or inspired you.
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_____________________________________________________________________________________________
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Your resume
Attach a copy of your resume. The High School section of Adventures In Education contains tips on writing resumes, sample resume, and more (www.AIE.org/HighSchool/Jobs/Resumes).